



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Smt.NPS Government Degree College for Women, Chittoor
• Name of the Head of the institution		Dr.K.Manohar
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		08572241091
• Mobile No:		06305307968
• Registered e-mail		npsgc@rediffmail.com
• Alternate e-mail		chittoor.w.jkc@gmail.com
• Address		NEAR DURGAMMA TEMPLE, GREAMPET, CHITTOOR
• City/Town		CHITTOOR
• State/UT		ANDHRA PRADESH
• Pin Code		517002
2.Institutional status		
• Type of Institution		Women
• Location		Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	S . V . UNIVERSITY				
• Name of the IQAC Coordinator	Dr . M . RUKMANI				
• Phone No.	08572241091				
• Alternate phone No.	9441409397				
• Mobile	9398014174				
• IQAC e-mail address	npsgcdw.iqac@gmail.com				
• Alternate e-mail address	chittoor.w.jkc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.npsgcdwctr.in/aqars/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://npsgcdwctr.edu.in/page.php?menu=academics&slug=academic-calender-ug				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.42	2015	25/05/2015	15/05/2020
6.Date of Establishment of IQAC			09/06/2008		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			npsgcdwctr.edu.in/page.php?menu=iq		

	ac&slug=minutes-of-iqac	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
IQAC: Significant Contributions made during 2020-21 1. Improved the Graduation Results and Enhanced employability by implementing personality development programs, value added certificate courses and pre placement training program for the students, more avenues for students to engage in community services and Sensitizing students to ecological and environmental issues. 2. Established linkages with Industries with Amar Raja Batteries, Apollo Medicals and Career Guidance and Placement Cell strengthened. 3. Upgraded Library by subscription to E Journals, E Books, E Learning for Self Learning. 4. Internal and External IQAC Academic Audit as per ISO 9001 2015 norms and Governing council meeting held on a regular basis with members of the committee as a part of Academic Review activity. 5. Publication of Journals of international standards and conducted Seminars, conferences and invited talks arranged for students and Faculty members and also Conduction of Faculty development programme every year. 6. Launching of a variety of women empowerment initiatives in the college through regular JKC training and external agencies.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Academic audit	Maintaining records of academic teaching schedules for both UG and PG
Innovations in evaluating system	Double valuation ,MCQ Unit Topic wise , questions have become an integral part of examinations
Conduction of value added programs	Values and traits for better learning, gender sensitisation, anti ragging awareness, career counselling, regional language teaching, medical law and ethics have been conducted.
Infrastructure up gradation	Wi-Fi facility, instrument and equipment up gradation, in-house fitness centre established
Curriculum development	Institute faculty selection committee established, research and industry collaboration expanded , patient care protocols strengthened, teaching and evaluation process monitored , student mentoring system fine tuned, teacher training program for the faculty for FDPs , conduction of symposium workshops and conferences are actively conducted
Research and development	Established a Research laboratory. Encouraging interns to pursue PG course and also to undertake research/projects, encouragement for participating in international and national conferences.
Institution curriculum up gradation	Curriculum is designed by the Affiliated University programs/workshops where the fine tuning of the curriculum is carried out. The faculty members are also given academic diaries

	in which they outline their teaching plans for the term. Latest books and journals on the subjects concerned are procured and placed in the general Library for students/Faculty.
Feedback provision	Both online and hardcopy Feedback Obtained from students, parents, alumni, faculty on regular basis. Students have one on one meeting with mentors every month. Suggestion boxes are placed at strategic positions in institute.
13.Whether the AQAR was placed before statutory body?	No
Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020 - 2021	17/02/2022
15.Multidisciplinary / interdisciplinary	
Multidisciplinary / Interdisciplinary We will switch over to multidisciplinary approach as part of it students would be given option to choose subjects from sciences to humanities and also from humanities to science vice versa humanities to commerce and commerce to humanities .The steps are being taken to train the teachers and faculty through a focused process and planned manner in accordance with the New Education Policy 2020.	
16.Academic bank of credits (ABC):	
Academic bank of credits (ABC):	

Academic Bank of Credits is virtual store that maintains data about the credits earned by students throughout their educational life. Our college examination section is fully automated and maintains student data in the drive every year since 2019.

Before we get into details, let us understand the main objectives of ABC...

- To promote student-centric education
- Focus on learner-friendly teaching approaches
- Implement an inter-disciplinary approach
- Allow students to learn the best courses of their interest
- Enable students to learn at their own pace

Academic Bank of Credits -Overview

Brief	Online centralised System
	Credit accumulation and redemption
	Credit audit trail management
	Credit Accounting
Benefits	Enable Student Mobility
	Academic Flexibility
	Allows students to choose their own learning path
	Recognised Learning achievements
Key Features	Multiple entries and multiple exists
	Allows students to study at their own pace
	Anytime anywhere learning
	Transparency

17.Skill development:

Skill Development:

Skill development courses in our curriculum have been introduced in different disciplines to enable the students to acquire new skills in subject domain. Andhra Pradesh State Government APSSDC (Andhra Pradesh State Skill Development Corporation) to up skill the skills so as to enable the student's good employability skills. Our commissionerate of collegiate education conducting training

programmes to our teaching staff to augment employability skills among the students in accordance with NEP 2020.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To retain our glorious ancient past need to draw our identity from such a sprawling belief system language departments like Telugu and Hindi incorporate Indian Knowledge and Tradition at a young age. Curriculum and pedagogy have been redesigned which is strongly rooted in the Indian and local context. We strongly believe that Cultural awareness and expression are important in order to meet Cultural awareness programmes and important days national and state importance language departments have been conducted. During Covid pandemic times we used on line platform to create awareness among the students on importance of Cultural awareness and expression. The promotion of Indian arts and culture is seen very important and it could be effectively imparted through integrating Indian arts.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on Outcome based education (OBE):

Focus on Outcome based education (OBE): All Government Colleges adopted Outcome-based Education (OBE) in 2019 to further improve it's enhance the quality of education. The Course Outcomes (COs) are based on the Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). Each course in every programme has a set of desirable goals which would constitute the objectives of that particular course. The outcomes are presented in a graded manner. The objectives and outcomes are mapped to analyze students' attainment. Thus, a clear roadmap is in place at Government College with regard to OBE. The GAs and POs are prepared by the staff council of Academic Affairs in consultation with Academic Council which comprises the Secretary, Principal, IQAC Coordinator, Heads and Second Seniors of all departments. The PSOs are prepared by the individual departments keeping in mind the vision of the college and the respective department, and the desired or projected goals of the programme. The COs is prepared by the course designers in their respective departments. Mechanism for preparing and communicating POs, PSOs and COs to the Stakeholders: The POs, PSOs and COs are discussed and fine-tuned in the Pre-Board Meeting of each department. Expert opinion is sought in the Department wise minutes of the meetings. Suggestions made by the members of the Departments

of each department with regard to each course are incorporated and all amendments are carried out before placing the syllabi before the Academic Council. Once the syllabus along with POs and COs is ratified by the Affiliated University, it is displayed on the college website www.npsgcwctr.in under each department. . Every staff member and student has a soft copy of the syllabus which contains the POs, PSOs and COs.

20.Distance education/online education:

Distance education/online education:

Online tools and platforms like DIKSHA and SWAYAM (Study Webs of Active learning for Young Aspiring Minds) are being using as a new insight to training content, in-class resources, assessment aids, profiles, etc. that will allow seamless interaction as part of NEP 2020. We also focus on creation of public digital and interoperable infrastructure that can be utilized by multiple platforms. More emphasis will be given to online assessment and examinations. It was observed that the online education is now more accessible to the less privileged groups in comparison to the centralized classroom education system. Online education allows students to attend classes from any location of their choice while it allows schools to reach out to an extensive network of students, instead of being restricted by geographical boundaries. Students can clarify their doubts through live chats or forums by staying at the comfort and safety of their home. Both the teacher and the student community were quick enough to acclimatize with computers and smart phones. While on the other side, as we all understand the geographic and cultural diversity of India, it also suffers due to the existence of a huge economic divide. Access to online education still remains to be a challenge for many due to various issues like power supply, internet connectivity and affordability of necessary devices. A robust and comprehensive strategy is the need of the hour at an institutional level to address these concerns. Online education is emerging as a suitable alternative amidst this chaos caused by the pandemic.

Extended Profile

1.Programme

1.1

07

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **187**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **84**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **185**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **22**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **30**

Number of Sanctioned posts during the year

Extended Profile

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1.1 **07**

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3.Academic

3.1 **22**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	30
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	106826
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	100
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college systematically designs and develops action plans for effective implementation of the curriculum. At the outset, the Principal of the college conducts meetings regularly with the Heads of Departments to develop various strategies for effective implementation of the curriculum. The academic calendar issued by the affiliating university forms the basis for designing the college semester plan. The college semester plan consists of commencement date and last working date, dates for conduction of the internal assessment tests. Department wise calendar of events is prepared. Thereafter, the faculty members of various departments conduct their internal meetings and develop academic plans such as timetables, lesson plans, and course files for the coming academic year. Teachers are encouraged to plan in advance to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, industrial visits apart from regular lecture sessions and the same is taken for approval from their Head of Department and the

Principal. Thereafter the lesson plans are prepared by the respective faculty in accordance with the curriculum. Lesson plans and subject course files are maintained by each faculty for their respective subjects allotted, which is reviewed on continuous basis by the review committee. The following criteria have been followed in effective implementation of the curriculum We have a predefined college calendar following the university dates regarding the schedule of the semester sample of the academic calendar copy will be available for inspection during peer committee visit. Lesson plan is made according to the college calendar for each semester. As part of our plan in implementing the curriculum, we have scheduled internal assessment tests minimum of three tests per semester for all the students. Apart from regular classes, Guest Lecturers workshop hours to enhance the capability of students in presenting the topics related to the curriculum. Identification of above average students and motivating them towards excelling in their academic performance. Identification of academically weak students and conducting the remedial classes to medium and slow learners so as to raise their academic performance. Organizing expert lecture series, workshops, and guest lecture to encourage industry academia interface among students and faculty members on a regular basis. Industrial visits are arranged for the students to be familiar with the industry process to study in the curriculum. 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	www.npsgcwctr.edu.in/userfiles/Institutional%20Plan%202020-2021%20Final(6).pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Principal conducts the meetings with a team consists of IQAC, Academic Coordinators and HODs of all the departments to prepare the college Annual Academic Calendar by infusing the Annual Academic Calendar issued by the CCE and the almanac issued by the Affiliating University. Then the HODs conduct the meetings with their faculties in their respective departments and prepare the Annual Action Plan of the departments, subject wise and paper wise

and prepare annual curricular plan on the basis of the blue print provided by the Affiliating University. Before the commencement of the academic year, the Institution prepares 'Academic calendar' (Almanac provided by University and

Academic Calendar provided by CCE) containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination , semester examination etc.

The academic calendar is prepared so that teachers and students should know all the activities regarding continuous internal evaluation process and it is also published on website of the college. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, assignments, internal 1 and 2 examinations and semester

Examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process. The examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition the internal audit conducted which ensures the compliance to verify with documentary evidence. The process is as follows:

Teacher: Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department.

Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level Then the Academic calendar is forwarded to the IQAC.

IQAC: The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website. **Stakeholders:** The stakeholders are aware of the Continuous Internal Evaluation of every department in the college.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	/userfiles/Institutional Plan 2020-2021 Final(4).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

40

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Smt.NPS Govt.Degree College for women followed the Affiliated University introduces skill enhancement courses and our college

has chosen some of these courses which is most useful for the society to enlighten the students like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum. Moral Values, Human Values & Professional Ethics. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying the minor paper in Arts, Science and Commerce courses like Human Values and Professional Ethics, soft skills, Social Media Marketing. These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long- felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day, Youth Day, Women Teachers Day, Aids Day , Consumers Day , World Environment Day, World health Day etc. These celebrations nurture the moral, ethical and social values in the students.

Gender Sensitization The college has Women Empowerment Cell, Mentor-Mentee set-up, Grievance Redressal Cell to provide counselling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. There are separate Women's hostels (In-campus) for providing the safe environment to students. The minor papers in courses like Environmental Studies, Human Values , Tourism , Vermi Culture, Swachh Bharath ,Entrepreneurship Development related to ecosystem, its balance & sustainability is a part of the curriculum. Affiliated University prescribed the all the Skill Development papers for all courses for creating awareness and developing importance of environment among students. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life. The waste water is reused for gardening in the college campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

120

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers **Employers** **Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	<u>1.4.1 FEEDBACK DESIGN: The feedback is designed and collected students, stake holders , parents, alumni from such a manner that the details of feed backers is not disclosed and the name can be seen , their feedback is analysed and regarding the curriculum and also collected remarks regarding the and the modifications to be made. 1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution?(maximum 500 words) Constant and continuous way of self introspection either to an individual or to any institution definitely places on the top position of winning substantial recognition which is beyond the levels of measurement and estimation. Finally this process is named Feedback system. Smt.NPS. Government Degree College for women, Chittoor, has been predominantly powerful in administering and analyzing of the student, parents, teachers and alumni in the better and wider prospects of the institution. The remark of the feedback has never been kept unheeded. They have been rightly discussed in the staff</u>

meetings to surpass the obstacles and take the institution to the expectations of the society. The college administration with the co-ordination of the IQAC and the head of the departments of the college have been ever active in administering and analyzing the very feedback promptly to improve the academic atmosphere at all levels in the process of it, the feedback of the students with regard to the teaching faculty, non teaching faculty, educational stimulants, improvement providers and the physical infrastructure for their overall development is extremely prominent. In the process of administering the feedback of the students, the students are informed not to mention their particulars such as their names, classes groups and roll numbers. In that way democratic way of administration with regard to the collection of feedback forms is clearly exercised. So that, the correct feedback of the students is administered. Moreover, the students also feel free to give their original views for the subsequent analysis of action in the better educational progress of the institution. Secondly, the feedback of the teachers, parents and alumni focuses on the broader aspects of the institution. The teacher's feedback focuses on the modern methods.

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

490

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year
187

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2catering to student diversity:

The prime objective of any educational institute striving to achieve excellence is to identify respective learning levels of the students. Students from diverse socio-cultural, economical and educational background are admitted to the college. Therefore taking into account the varied needs of the students, At the beginning of Academic year The institution organizes Student induction programs for newly admitted students. In these sessions. The students are counseled, guided and oriented to make students aware with the goals and objectives, code of conduct, classroom attendance examination and evaluation system, curricular and co-curricular activities and extra-curricular activities, as well as facilities available in the college. To identify slow learners and advanced learners the college conducts Bridge courses during which the teachers assess the learning levels of the students in the class, their knowledge about the course and identify the slow learners and provides Remedial coaching, Mentor mentee system, personal counseling, Question paper solving and home assignments etc. As a result of this many students have successfully passed the Semester end examination with good grades. On the other hand, advanced learners are encouraged to more challenging work in the

form of projects, to become class mentors, participation in inter-college and intra-college competitions, and paper presentations using ICT, to upgrade their knowledge and skills through add-on courses provided by the college along with guest lecturers organized by expert resource persons. Free internet access, Coaching classes for competitive and PG CET, Counseling by faculty to appear for competitive examinations. Students are given recognition for their achievements at various forums in terms of cash prizes, Gold medals, appreciation certificates and scholarships. They are also motivated to secure rank and distinction in University examination. enrollment in to SWAYAM/NPTEL online courses .After organizing special coaching programs for advanced learners these students have shown better performance in getting seats for pursuing higher education and a few of them got placements. The college has introduced Gold medals and proficiency prizes for meritorious students in each programme and medals will be given during college annual day celebrations.

The Institution assesses the learning levels of the students through semester exam, assignments, presentation, etc. on regular basis. The Institution also organizes online classes separately for both advanced learners and slow learners during off Period. This practice is initiated as a part of blended learning system for the students having different learning capabilities. Moreover, tutorial classes are held by the departments for the slow learners..

Due to the pandemic situation, the academic year (2020- 2021) started in the month of November (2020) for 3rd and 5th semesters through offline/online mode simultaneously. However the classes were conducted through offline from December 2020.However we follow these methods for student developing. and other higher education The College admits students from various socio-economic backgrounds. Specific teaching-learning methodologies oriented towards the needs of such students. Traditional teaching methods are aided by new age technological methods to make learning more effective. The college conducts every possible measure to assess the learning levels of its students. special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system, students are required to select course subjects based on their core competence, aptitude and skills. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the

student's aptitude and competence. Opportunity is also given to the students for changing their options if they are not able to cope with the courses they selected. The institution assesses the learning levels of the students and organizes special programmes for advanced learners and slow learners. The learning levels of the students is assessed by the teachers in the classrooms during lectures and through conducting class tests, assignments, tutorials, seminars etc., on the basis of which slow learners and advanced learners are identified.

For advanced learners the approaches adopted are as follows:-

1. More challenging work in the home assignments
2. A well stocked library with advanced reference facilities
3. Advanced learners are encouraged to become class mentors. Extension lectures and exposure visits to different colleges, industrial units, power projects
4. Incentives in the form of merit scholarships and prizes and Gold medals.
5. Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT
6. Free internet access
7. Coaching classes for competitive and PG CET
8. Counseling by faculty to appear for competitive examinations
9. Students who are advanced learners are encouraged to upgrade their knowledge and skills through add-on courses provided by the college along with guest lecturers organized by expert resource persons.
10. Students are given recognition for their achievements at various forums in terms of cash prizes, Gold medals, appreciation certificates and scholarships. They are also motivated to secure rank and distinction in University examination.

Identification of weak students made on the basis of interactions and assessment tests during classes

The strategies adopted to level up the slow learners are as follows:

1. Meeting and communicating to the weaker students their areas of weakness
2. Organizing remedial classes
3. Teachers available beyond class hours to counsel the weaker

students

4. E-links are also suggested to the students to help them gain an in-depth knowledge of the subject

5. Monitoring the progress of the students through written assignments and the progress record maintained

6. Evaluated answer scripts of college examinations discussed with students to identify and address their shortcomings

7. Home assignments are given and evaluated on a regular basis. Peer learning is encouraged through group discussions and presentations

8. Explanations and discussions are done in the class in local language with the aim of reaching out to the slow learners so that they can be brought on par with the rest of the class

9. Additional reading material and books in simple form is made available to increase their understanding of the subject

10. Personal, academic and career-related counseling is given from time to time through mentors..

File Description	Documents
Link for additional Information	https://www.npsgcwctr.edu.in/page.php?menu=iqac&slug=activities
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
520	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3TEACHING LEARNING PROCESS:

Due to the pandemic, the academic year (2020- 2021) started in the month of November (2020) for 3rd and 5th semesters through offline/online mode simultaneously. However the classes were conducted through offline from December 2020. The class work for the newly admitted students commence from month of February 2021. Due to Covid second wave, Sri Venkateswara University has given instructions to conduct online classes from 5th May 2021. The commissioner ate of collegiate education (CCE) also instructed the lecturers to conduct online classes and do live recording of the classes. Besides the respective Information like Topic, student's attendance and video links of the everyday classes were uploaded in the Bharadpadhe online and LPMS in CCE website. Also the Lecturers had shared the video links of classes to the students who were not able to attend the classes due to network issues. Apart from this, the CCE has given Learning management system (LMS) training to lecturers of every subject to create online modules for every topic to facilitate the students. Few lecturers of our college also prepared LMS online modules and placed it on the LMS portal of CCE website. All these modules are accessible to the students and they can utilize them at their own pace.

Smt.NPS Govt. Degree College for Women Chittoor always encourage student-centric learning through various methods such as brain storming group discussions, quiz competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussions, projects, field visits, educational tours, seminars, extension lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self study and to encourage independent learning.

Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like workshops, seminars, film shows, group discussions, field trips, institutional visit, slide shows, case study based research projects, internship etc. have been adopted.

Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as:

- Digitization of lessons and Smart classrooms
- Interactive projectors and smart boards
- Personal laptops for faculty
- Fully Wi-Fi campus, Internet room
- Fund for purchase of library books in SC/ST Book bank, laboratory instruments, equipments and materials.

Different student support systems are available in the college like Library, Computer Lab, ICT based classrooms like virtual, digital rooms (Smart Classrooms). Students are trained for Basic Life skills such as First Aid, Self Defense, Swachh Bharat, NSS Summer Internships, and Personal Hygiene and Sanitation. Beyond the classroom, college gives high importance to all-round development of students through extra-curricular, cocurricular and field based activities. The objective of student centered activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. Students are taken for study tours to the sites of interest in order to get familiar with the natural conditions. To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee, Canteen Committee, Career counseling cell, the DRC Committee, YRC, NSS and Red ribbon club. Both intra and inter-college sports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities. Use of ICT & E-a resource by students is encouraged. Project work is assigned in all practical subjects to encourage teamwork and participative learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.npsgcwctr.edu.in/page.php?menu=infrastructure&slug=virtual-classrooms

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

FACULTY ICT

Faculty is provided with the requisite facilities for preparation of computer aided teaching - learning material. Both faculty and students have access to the following modern teaching aids: The online teaching -learning facility was very much in place with the support of a renowned online platform provider since 2016. The platform has been put to extensive use during the pandemic times when distant teaching-learning became the only mode of communication between the teachers and the students. Regular classes are taken through this on-line platform according to a fixed routine set by the institution. Classes are accessible 24X7 as recorded material in the LMS reaching out to the students beyond the regular teaching hours Adequate number of high end interactive projectors and computers for use in seminars and lectures Digitization of lessons State-of-the-art Media Lab, Computer Labs, Language Lab and Audio-Visual room Interactive smart boards High end personal laptops for faculty A well-equipped open access computerized library with internet facility is available for faculty and students. Few lecturers of our college also trained for making e-content in LMS and prepared LMS online modules and placed it on the LMS portal of CCE website. All these modules are accessible to the students and they can utilize them at their own pace. Frequent militarizing of students through Google classroom and created student whatsapp groups.

Faculty members of the college use ICT technology to improve the teaching and learning process. Different software's available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, Whattsapp group, Telegram, Zoom and Google classrooms, Teachmintapp and College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make

presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. BSNL wifi facility is also available in the campus for the students and staff. Xeroxing facility is also available in the library. Hostels are also equipped with computer labs and Wi-Fi facility to encourage learning. Syllabus and study materials are also made available on the college website and the website of the affiliating university. Student attendance, feedback are also received online from the students and faculty members.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.npsgcwctr.edu.in/page.php?menu=infrastructure&slug=virtual-classrooms

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

103

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For the Internal Assessment, Rules of Sri Venkateswara University are followed with 25 Marks for assignment/project and unit test. Continuous Internal Assessment valuation of students is done by the faculty members through innovative teaching pedagogues and techniques. The college strictly monitors the attendance of the students and the admit card is provided to the students for End Semester examinations provided they fulfilled the required minimum attendance. Internal assessment and End Term Semester examination held once a academic session. One of the internal Examinations held through online mode due to covid pandemic remaining held through offline mode. Home Examination Committee and academic committee of our college coordinated all the internal examination of the college before the commencement of the EXAMS. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time, submission of marks. Evaluated scripts of the mid-term examination were shown to the students. Following permission from the Principal, marks of the selection test were communicated to the students. Tutorials were also held on a regular basis. After commencement of the CBCS, some departments conduct the internal examination through Google form, while other departments set question papers. But as the internal examination is a component of the university examination, the marks are not communicated to the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.npsgcwctr.edu.in/index.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient. The mechanisms for redressal of grievances with reference to evaluation are as follows:

For university examinations:

- Review of answer scripts are done as per university norms
- RTI provision is also available

- Revaluation and re correction forms available in university website

.The students forward their applications to the college helpline, where from the issues are forwarded to the affiliating university. Usually, there are no grievances relating to the performance of the students in the Internal Examination. However, if any grievances or issues are brought by the students, relating to their Internal Assessment, there is a Student's Grievance Cell in the Institution. This Cell is composed mainly of senior teachers of the college. As and when, such issues arise relating to the students internal assessment, the cell calls upon the aggrieved students to appear before the cell. In such interaction, the Student's grievances are heard by the cell and appropriate decisions are taken, which are binding and final upon the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.npsgcwctr.edu.in/index.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institution has stated learning outcomes graduate attributes which are integrated into the assessment process in its syllabi that is clearly publicized through its website. The syllabus of each programme provides clear information about the learning outcomes of different programmes. The syllabus also provides information about scheme of instruction and evaluation.. Each programme provides the students to opt from courses, which are offered to expand the knowledge of the students and to initiate them into interdisciplinary fields. Course outcome of different subjects A course outline is a document laid down for the benefits of students and instructors. Through a course outline, students stand informed about the materials they will engage and what is

expected of them; also works as a reference for the instructors and also provides information to others about the course. The courses offered by social sciences and humanities and commerce are listed below:

Department of Economics: The course on economic program is designed to ensure that the students understand general economic concepts, Indian economy, monetary and financial marketing and markets, are well aware with the microeconomics, macroeconomic systems, analyze and solve complex economic system, functions of a complicated modern economic system, able to forecast the future courses of changes and development through their knowledge and programmes set by the governments.

Department of English: The course on English is designed to inculcate in the students, creativity in thinking, writing and theoretical and communication skills. It also instills the knowledge of literary studies and it's various genres, styles and variations. The course includes studies on history of English literature, comparative studies of English literature, poetry, drama and communication skills as well as the literary writings in the state context.

Department of Political Science: The course on Political Science includes studies on various topics from local to national to international politics, comparative studies of different political system of different countries. It includes basic concept of political theory, political thoughts of both Indian and western thinkers, the public policy making, the Indian political system and the international politics.

Department of History: The course of History introduces the students to Indian History from pre-historic period to Mauryan period, further to Post-Mauryan period. The course also touches upon the world history, such as history of America, Europe and East Asia, history of Northeast India with special reference to the political history and history of Christianity in Nagaland, Indian Nationalism and an Introduction to Archaeology

Department of Commerce: The course on commerce covers diverse areas namely accounting in finance, principles of management, Indian banking system,, business economics, commercial law, cost accounting, auditing, general English etc. The course is designed specifically to build leaders in finance and business sector managing and making optimum usage of the available means and resources

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.npsgcwctr.edu.in/userfiles/2_6_1%20PO,CO'S.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in coordination with the Heads of the Department monitor the execution of the assigned syllabus and it's timely completion. The final outcome of the course is evaluated through the performance of the students that is analysed at the end of each semester examination.

The Institution has evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through mid and end semester exam, assignment, presentation etc. These are also evaluated by the feedback of the parents, the teachers. In the process, a core committee headed by a senior teachers which includes the Dept. Heads. The core committee will conduct internal meetings with every department to ascertain content and pedagogical changes required based on their past experiences on meeting the objectives of the courses and also the programme outcomes. Each of the departments will conduct their internal meetings in revising the courses of their respective departments indicating the changes in contents, credits and pedagogy. At the beginning of every semester, the concerned department under the Department Head will review and endorse the course outlines before it is circulated to the students. The

Institution evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through semester examination, assignment, presentation, viva-voce examination etc. These are also evaluated by the feedback got by the students, the parents, the teachers, the employees and the alumni.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.npsgcwctr.edu.in/userfiles/2_6_2%20P0%20Attainments,results.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.npsgcwctr.edu.in/userfiles/2_6_2&2_6_3%20collge%20report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.npsgcwctr.edu.in/userfiles/2_7_2%20SSS%20RESULT%20ANALYSIS%20-PDF.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conduct the extension activities in the backward villages, adopted villages particularly Harizanawadas and weaker sections of the societies. These programmes aims to connect

the Higher Education Institutions with the society. Multifarious activities in the Institute involving the students with the objective of sensitizing various social issues and strengthening community participation for holistic development are carried out inside the campus under the banner of NSS/YRC/RRC/WEC. The students are exposed to cross-cutting issues, through rallies, webinars. Health and hygiene, Gender sensitization, emergencies, environmental consciousness and values are also imbibed and strengthened for redressal at societal level. Various commemorative days, weeks and fortnights increase awareness of students towards society. Some of the extension activities undertaken by NSS/YRC & RRC during the academic year 2020- 2021 were: The NSS units could not conduct the activities as where planned, due to pandemic, but some extension activities conducted in the academic year 2020 are as under; Swacchha Bharat initiatives, Tree plantation, Plastic free campus, Health camps, Blood donation, Blood group testing camp, Awareness programme on AIDS, Covid 19. The volunteers of the college NSS units disseminated awareness regarding the covid-19 pandemic in most of the villages. ADOPTION OF VILLAGE: on 29-06-2020 adopted Tavanampalli Harizanawada including Upper and Lower villages continuously for 3 years to undertake all NSS activities and awareness programmes. Most efforts were taken to reduce the drop outs at school level. Department of chemistry /YRC/RRC organized on "National webinar on "save nature to save our future" on world ozone day ", Women empowerment cell celebrated Women's Day as part of Gender Sensitization program by addressing the needs of the marginalized people especially women from the underprivileged sections of society get priority and conducted a Competition on "Self confidence among rural women ".

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/support-service-overview.php?service=2
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

200

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has always worked for the mission of providing the best possible well maintained, user friendly and resilient infrastructure and physical facilities to create effective teaching-learning environment. The college has teaching-learning facilities including sufficient number of classrooms, laboratories, ICT facilities, library, seminar hall, conference

hall, ICT enabled class rooms, smart class rooms etc. All the departments are also equipped with exclusive computing resources and departmental library. Over the years the infrastructure of the institution has been upgraded keeping in mind the developments and rising demands in the education sector. The College has a central library is stacked with necessary books related to academic syllabus as well as reference books, study material, journals and Magazines. College also has a Botanical Garden with Plants and Animal House, Waste Management and Rain Water harvesting pits

i). Class rooms: College has an excellent infrastructural facilities spread over 46.32 Acres of Land with 2,05,245.789 Sq. ft built up area . The institution has 14 Classrooms, 4 laboratories, 1 Seminar/Conference hall with quality infrastructure. As a quality mark the college has developed sufficient number of ICT and Smart Class Rooms.

Ii) Laboratories: Laboratories: Departments offering courses in Science subjects have well-equipped laboratories with state-of-the-art

File Description	Documents
Upload any additional information	View File
Paste link for additional information	npsgcwctr.edu.in/admin/page-edit.php?id=82&msg=success

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has always worked for the mission of providing the best possible well maintained, user friendly and resilient infrastructure and physical facilities to create effective teaching-learning environment. The college has teaching-learning facilities including sufficient number of classrooms, laboratories, ICT facilities, library, seminar hall, conference hall, ICT enabled class rooms, smart class rooms etc. All the departments are also equipped with exclusive computing resources and departmental library. Over the years the infrastructure of the institution has been upgraded keeping in mind the developments and rising demands in the education sector. The College has a central library is stacked with necessary books related to academic syllabus as well as reference books, study material, journals and Magazines. College also has a Botanical Garden with Plants and

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Ii) Laboratories: Laboratories: Departments offering courses in Science subjects have well-equipped laboratories with state-of-the-art equipment like Laminar Flow Hoods, GC, HPLC, Rotary Evaporator, Gel Electrophoresis, Hot air oven, Atomic Absorption Spectrometer, UV-VIS Spectrophotometers, Refrigerated, Centrifuge, Micro centrifuge, Incubators, BOD Incubators, Deep freezers, Compound Microscopes, Chemistry equipment, zoology equipment details Every department has well-equipped laboratories and classrooms. Classrooms and laboratory utilization is planned by the departments taking into consideration the number of contact hours of each program.

v. Library:The well-stocked College Library is spread over one floors of an impressive building, with a total area of 1369 square meters . The College has a central library The campus houses a library with 82057 necessary books related to academic syllabus as well as reference books, study material, journals and Magazines. Digital library equipped with 25 functional computers network facility and provided access to use digital library facility in all computer laboratories of the institution. The whole campus has LAN including Libraries and e-facilities are available to access e-resources (e books and e-journals) and has a seating capacity of 100 users. The library has librarian's room, circulation (Issue/Return) counter, Text-Book Section, Reference Section, Book Bank, Periodical Section with Reading room for faculty and students and computer access.The Digital library, with network facility which has 20 mbps internet bandwidth to access e-journals through INFLIBNET and N-LIST. Internet facility is made available at free of cost to the staff and students

viii. English language Laboratory: The College has a multi-media Language Laboratory with a facility of 20-students

xi. ICT Infrastructure: College has IT related infrastructure facilities to conduct Curricular, co-curricular and extra-curricular activities in the campus. Digital (ICT) facilities are made available for technology based teaching and learning.The

whole campus has Local Area Network Resource Network (LAN) with Internet Connectivity provided by two service providers, Bharti Airtel and 1 mbps BSNL Broad Band. Power back up is supplied by UPS and generator sets. There are 5 (five) Net Work Printers and 8 (eight) printer/Xerox machines to facilitate the multi-copying of study materials.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	npsgcwctr.edu.in/admin/page-edit.php?id=82&msg=success

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=infrastructure&slug=virtual-classrooms
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

154000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library houses in 37 sq. m. area and consists of an adequately rich collection of over 25767 books. We have a digital library which is well equipped with 15 systems. The digital library helps the students to access 15 e-journals. Books Exhibition are organized in the campus and next has been planned in February 2022 .

We are providing the indexing service to the students out of the available magazines & journals in the central library Total area of the library (in Sq. Mts.) 37 sq. mts

Total seating capacity 100 Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

Opening hours: 8:30 am to 5.30 pm

Digital library: 9:30 am to 5.00 pm

Colleges During exams, Library remains open on every Sunday from 9:00 am to 5:00 pm Note: Library automation is under process .

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	npsgcwctr.edu.in/admin/page-edit.php?id=82&msg=success

4.2.2 - The institution has subscription for the D. Any 1 of the above following e-resources e-journals e-

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

154000

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The faculty working in the Department of Computer Applications will take care of the maintenance and up- gradation of the IT

facilities. A provision is made to allot the budget for the up gradations, annual maintenance and for the purchases of the accessories and anti-virus every year.

4.3.2 Institution has an IT policy, makes appropriate budgetary provision and updates its IT facilities including Wi-Fi facility
Response:

Our institution has IT infrastructure, supporting every aspect of its functioning, from portal based admission to selection of courses through student portal to remote access to e-resources at the Digital and Virtual Class rooms . online access to results and grades, procurement to leave of the staff. All aspects of the HEI are covered by it. Expenditure statements for the budget heads of e-governance implementation, including (a) Annual Maintenance Contract /Service for IT, (b) Repair & Maintenance Computer, Repair & Maintenance - Office Equipment and (c) Annual Cost in respect of Salary, Professional Fee etc (name hidden for privacy). IT infrastructure, including Wi-Fi and Website are regularly updated at TERI SAS. Evidence of seamless switching to online teaching and examination in March 2020 shows that the e-office is a part of culture .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	npsgcwctr.edu.in/admin/page-edit.php?id=82&msg=success

4.3.2 - Number of Computers

112

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

154000

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response: The institution with its long experience has established systems and procedures for maintaining and utilizing every facility under its domain. The Institution has a system to have annual maintenance of infrastructural facilities. AMC (Annual Maintenance Contract) facility is availed through MOU's to assist the college by overseeing the buildings, telephone connections and the function of the elevator on call and periodical visits.

Maintenance Committee: The Institution has a committee to monitor the needs and necessities of Physical Infrastructure, repair and renovation works to be undertaken. There is a procedure to accomplish the tasks related to maintenance. Construction,

Maintenance of the Building , electrical works, UPS, Equipment, Computers along with other necessary gadgets and furniture.

Procedure: Head of the departments furnish the details of required physical maintenance to the coordinator for further action. The coordinator of maintenance committee is in charge of collecting the details of the repair works to be undertaken in the class rooms, laboratories and in the campus. Maintenance Register is placed to be monitored and necessary action to be taken.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	npsgcwctr.edu.in/admin/page-edit.php?id=82&msg=success

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

420

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

420

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	www.npsgcwctr.edu.in/index.php
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

45

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

100

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the beginning of every academic year, the Principal of the College constitutes various committees such as Academic, Administrative, IQAC and Extension Committees for smooth and effective conduct of curricular, co-curricular and extracurricular activities. The College constitute student's Union Council separately with the help of mentors; the Principal nominates the Class Representatives (CR) for each class. The college conducts the CRs meetings along with the senior faculty members whenever required during the academic year. The academic and administrative strategies are discussed with them and all the information will be communicated to them so that they will communicate in turn to the students. In the CRs meetings, they are given opportunity to discuss

Openly the pros and cons of conducting curricular, co-curricular and extra-curricular activities in the college. The students are given ample opportunity to offer valuable suggestions for maintenance of the minimum facilities in the college and are considered immediately. The major activities such as celebration of fresher's day, Saraswathi Pooja, college annual day, conduct of cultural activities, games and sports will be organized only after taking the opinion of the CRs in the meeting. All these activities are organized and conducted in a perfect and successful manner by involving the students in designing, planning and implementing of all the programmes.

Various Academic, Administrative, IQAC and Extension Committees

That have student representatives are as follows:

I. Academic Committees:

Admission Committee (OAMDC)

Academic Committee

Time Table Committee

Library Committee

Discipline Committee

Research Committee

Student Study Project Committee

IQAC Committee

II. Administrative Committees

Special Fee and Restructured Courses Fee Committee

Building Maintenance /Furniture Committee

Scholarship Committee

SC , ST Students Welfare Committee

III. IQAC Committees:

IQAC Committee

UGC Committee

IV. Extension Committees

NSS Committee

JKC Committee

Students Union Committee

Grievance Redressal Committee

Literary & Cultural Committee

Career Guidance Committee

Women Empowerment Committee

Games and Sports Committee

Anti-Ragging Committee

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=administration&slug=college-committee
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

150

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Smt.NPS Govt.Degree College for Women, Chittoor has alumni association which is a registered body actively functioning for the overall development of the institution so far the college did not received any financial help from the alumni but their valuable suggestions are highly appreciable and useful. As a stake holder they participate in the meetings meant for the curricular discussions and infrastructural developments. The alumni who are working in a Government and non Government sectors are helping the college and the students for the last few years in a various manners. It has been noticed that, the alumni who are working in the RTC department has been helping our students during the process of getting the bus passes. The alumni who has been working in the SC and BC welfare offices are helping our students during

the process of scholarship and refurbishment similarly the alumni working as a hostel warden in the Government women hostel present adjacent to our college has been helping our students in securing seats in the hostel. The alumni who has been working in the police Department are helping our students and college conducts awareness programmes and given protection to the hostels. The other alumni who attend the various workshops and seminars share their experiences to motivate our students. Five Members of our Alumni has been working as Guest Lecturers in our institution. One of our Alumni Members served as a Quality Analyst in FOODS and INNS Ltd. At Gollamadugu Village, MRO Office Chittoor, Apollo Medicals Aragonda, Sri City Mobile Company, Sathyavedu, Apollo Pharmacy Bangalore, Amara Raja Batteries, Petamitta , Registrar Office, Chittoor , Dextos Mobile Company , Renigunta Chittoor District, Tirupati Head Post Office, SBI Bangalore , RL Structure Bangalore , Sachivalayam Data Entry Operators , Amazon Coding Centre, Bangalore, Private Employees in and around Chittoor

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=alumni&slug=about-alumni
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective and in tune with the vision and mission of the institution.

Vision:

The vision of the college is to produce educated, intellectually - enlightened, scientifically - advanced, technologically - equipped

and functionally – disciplined citizens capable of carrying out the most vital, practical and intellectual tasks of the society with courage, confidence, self – reliance and self – actualization.”

Mission:

" Smt. N.P.S. Government College for Women, Chittoor strives to “ to produce an academic pool of patriotic, secular, Knowledgeable, Competent, skilled, technical and resourceful women graduates and postgraduates in Science, Commerce, Business and Humanities streams by inculcating in them the qualities of self - learning, self- reliance. Self – dependence with a view to empower them with all virtues and enlist their participation in national development.”

The college is headed by the principal and is involved in coordinating the functions of the college to its logical end. Various committees comprising members of teaching and non-teaching faculty are involved in curricular and co-curricular affairs and administrative functions of the institution. The heads of the departments monitor the routine functions at the departmental level. The decision taken by them are given due cognizance by the Principal. The leadership qualities and decision making ability are nurtured in heads of Departments. The Institute has adopted a number of new initiatives and practices through imaginative leadership and effective governance. Such initiatives have impacted the strategies adopted by the Institute in furtherance of its vision targeting at financial management, resource mobilization, effective utilization of human resources and overall efficiency enhancement. Values fostered in the functioning of the Institute contributing to national development. In recent times, the institution has specially upgraded itself to take up the challenge of online teaching and e-learning is being effectively carried out with the help of imparts a virtual platform dedicated to meeting the needs of complete knowledge sharing.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=about&slug=vision-mission-corevalues
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

The College administration is so structured as to delegate authority and operational freedom to various functionaries in academic, administrative and financial matters. The Higher education department gives sufficient freedom to the principal, who is the academic head of the institution to function in order to fulfil the vision and mission of the institution.

Decentralization and participative management project the two main strengths of the institution. At the college level, the managerial decisions on all developmental activities of the institution as a whole are taken through deliberations of top level committees such as the CPDC / Staff Council and IQAC, which includes all the stakeholders' teachers, students, parents and Alumni apart from the elected representatives of teachers. Academic responsibilities are fairly divided among Staff council, IQAC, Academic cell, Finance committee, Admission committee, RUSA committee, Research committee and Examination committee for successful execution of tasks by reducing the burden of work on individuals and distributing responsibilities. The entire faculty involve in committees and the list of committees is displayed at the beginning of the year on the staff notice-board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff council meetings. Various issues are taken up for discussion before arriving at a final decision. Academic committee monitoring academics and related activities, Examination committee look after examination related activities, Internal Quality Assurance Cell (IQAC) take initiatives for institutionalization of quality, data maintenance, submission of AQAR, Internal audit and prepare for accreditation. The Staff council, IQAC and Academic cell take decisions on day-to-day issues and procedures to be followed at the college level.

At departmental level, The Heads of Departments monitor the functioning of the various departments. The participative decision making ensures total participation of all the people concerned. Purchase committee, Special fee committee play proactive role in overall academic and administrative activities. Indent from departments, suggest guidelines for development of infrastructure approve recommendations to procure. Special fee committee appropriate utilization of special fees.

In addition Women Empowerment Cell (WEC) and Internal Complaints Committee (ICC) address to women related issues and conduct

awareness programmes. JKC and career guidance cell, train students in employable and other life skills and also conduct drives to provide opportunities for placements

Office administration of the College is headed by the Senior Assistant, Junior Assistant and other Class IV Staff. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. The Administration is always open to discussion with the teaching and nonteaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.

The participative management contributes to the emergence of leadership besides fostering an element of creativity and collective functioning.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=administration&slug=college-committee
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are;

1. Quality enhancement and improved teaching-learning environment
2. Enhancement of student support systems.
3. Improved student admissions success rate.
4. To facilitate and upgrade innovative teaching learning process through ICT
5. To make the teacher to be more of a facilitator and mentor than just a full time tutor.
6. Life skills will be an integral part in curriculum delivery.
7. To emphasize on multi-dimensional assessment and evaluation process to enable the student learning outcomes match with their employers expectations
8. To organise conferences/workshops at the regional, national and international levels
9. To upgrade the infrastructure facilities through various

funding agencies such as State government, and RUSA.

The overall development of the college depends upon the funds provided by the Government.

The perspective plan has been implemented to a large extent as delineated below

Admission of Students:

The College has a dynamic admissions committee which takes care of admission procedure. The admissions committee draft many college visiting committees with the faculty members to visit and collect the data of Intermediate students of the local and nearby colleges to provide proper guidance to students on online admission process through OAMDC. The college admissions were improved about 100%.

Industry Interaction / Collaboration:

- The college has an active placement cell which acts as an interface between college and Industries.
- Departments encouraged to make their courses of study relevant to industry.
- Guest lectures and industrial visits are arranged every academic year.
- College has established MOUs with different industries. Industrial visits and organized within and outside Chittoor to enable students to observe various techniques/processes to take up some study projects and upgrade knowledge.

Human Resource Management:

At the end of each academic year, department heads, Principal assess the need for guest faculty appointment. New appointments are made in keeping with university and government criteria. Proper mechanism is followed meticulously. All schemes of staff welfare are followed as per the standard code book, regulations, According to Government norms.

- Staff and students motivated to participate in various workshops and seminars.
- Faculty takes feedback from students periodically. A performance appraisal system for teaching non-teaching faculty is in place.

Library, ICT and Physical Infrastructure / Instrumentation

The college regularly upgrades its amenities and infrastructure to meet changing needs. The key changes this year are highlighted below:

- 1) Library users can make use of library resources and

services, adequately to their satisfaction. The college library has Textbooks, journals magazines, Newspapers and Reference books. our college has a digital library with 20 computers and internet facilities to students.

•. 2) ICT facility and other learning resources are adequately available in the institution for academic and administrative purpose. • All Departments are provided with desktop, internet connection. 3 Digital class rooms are provided with LCD projector, WiFi facility and 1 virtual class rooms are have Room with WiFi Audio Visual facilities. The college has been quick to adopt to online teaching during the pandemic and subsequent lockdown. APCCE, Vijayawada has conducted Online training for teachers and the faculty members gave awareness on online teaching learning and evaluation tools and methods to the students. Selected trainee teachers of various subjects have prepared video lessons and e content and placed in AP LMS portal which are accessible to all the students throughout the state. Faculty of our institution have prepared question banks as per the AP CCE Guidelines and are available at CCE Portal.

•Physical infrastructure and Instrumentation are properly maintained. We have a very big auditorium for Sharing of facilities for interdisciplinary and multidisciplinary programs. Renovation of Auditorium was taken up with RUSA funds, Paintings to the college buildings, doors and windows.

Placements and trainings:

The Institute have set their priorities in employment generation for the students. The JKC cell, Career and placement cell comprising of senior and experienced coordinators to monitor the placement activities and training in Aptitude, Verbal & Soft Skills as a result during the academic year 2020-21 number of students have received job offers from campus recruitment.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	www.npsgcwctr.edu.in/userfiles/6_21.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the institutional level, the Principal is the academic and administrative head. The decisions regarding the administrative and academic affairs of the college are taken by the CPDC or the Staff Council after thorough deliberations. The academic decisions at this level are taken duly considering IQAC's recommendations. Principal, being the Chairman of CPDC and other committees presides over the meetings and plays a vital role in decision making process.

The Principal guides the process of implementation through the academic and administrative units of Admission Committee, Academic Committee, Examination committee, NSS Committee, Library Committee, Time-table Committee, Grievance Redressal Cell, Anti-Ragging Committee, Research Committee etc. by involving both academic and non-academic staff etc.

CCE (Commissioner of Collegiate Education):

It is an administrative controlling head of both Government and Aided Degree Colleges in the state. It imparts higher education through degree and post graduate colleges in the state. It releases grants to government colleges for developmental activities and grant-in-aid to private aided colleges in the state. It inspects and audits both regional offices and degree colleges in the state. It motivates and prepares government colleges for NAAC assessment and accreditation. It produces and telecasts quality lessons through MANA TV Channel of Government of Andhra Pradesh and through virtual and digital class rooms. It controls and coordinates JKC (Jawahar Knowledge Centre) activities.

RJDCE (Regional Joint Director of Higher Education):

RJDCE is the head of the regional office inspects degree colleges, conducts enquiries in both government and aided colleges. This office is under the control of CCE and deals with the matters delegated by the CCE. It is the appointing authority for the posts from senior assistant and below the rank in degree colleges.

Service rules, procedures, recruitment, promotional policies:

The college administration is governed by the service rules and procedures of Government of Andhra Pradesh through Department of

Higher Education. The Department of Higher Education has two wings viz., Andhra Pradesh State Council of Higher Education (APSCHE), Commissioner of Collegiate Education (CCE). Any amendments and procedural changes in administration will be communicated by these bodies from time to time and will be followed by the institution scrupulously.

Recruitment by selection is done by Andhra Pradesh Public Service Commission (APPSC) and accordingly CCE/RJDCE issues appointment proceedings. Promotions and Career Advancement Schemes (CAS) will be taken up by the CCE following rules and regulations meant for the purpose. Clarifications regarding rule position and procedures are obtained from CCE from time to time.

Sri Venkateswara University, Tirupati:

All degree colleges in Chittoor district of Andhra Pradesh are affiliated to Sri Venkateswara University, Tirupati. It constitutes rules and regulations for affiliated degree and PG colleges. It frames academic schedules, syllabus as per CBCS pattern to maintain quality and smooth functioning of the courses. It conducts semester exams and publishes results as per schedule.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=administration&slug=organization-structure
Link to Organogram of the Institution webpage	www.npsgcwctr.edu.in/page.php?menu=administration&slug=organization-structure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is operating both statutory and non-statutory welfare measures/schemes for both teaching and non-teaching staff as mentioned below.

- General Provident Fund, Group Insurance Scheme, Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme.
- Medical reimbursement facility, Employees Health Scheme.
- Festival advance, Vehicle loan, Educational loan, Housing loan, GPF loan.
- Medical leave, Study leave, Maternity and Paternity leave.
- Faculty Development Program. Facilitating staff to participate in Orientation Programmes, Refresher Courses, and Short Term Courses etc as and when they need.
- Earned Leave encashment, Gratuity, Ex-gratia (for non-teaching staff).
- Leave travel concession.
- On-duty facility for attending conferences/seminars/workshops.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=infrastructure&slug=other-facilities
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The 'Performance Based Appraisal System' (PBAS)' of the staff is based on UGC regulations on minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and measures for the maintenance of standards in higher education, 2010. The detailed guidelines encompass the following areas.

1. Contribution to teaching, learning and evaluation - seminars, assignments, practicals, examination duties, formative and summative evaluation tools etc.
2. Contribution to co-curricular and extension activities - field-based studies, NSS activities, cultural activities and other works related to social reconstruction and national development.

Research, publications, books and other academic contributions and awards received.

As per the latest guidelines provided by the UGC and the Government of Andhra Pradesh, the performance appraisal of the staff is carried out annually under the auspices of the Internal Quality Assurance Cell headed by the principal. The Annual Self Appraisal Report (ASAR) teaching staff, obtained will be submitted to the CCE and the scores are subsequently published in the CCE website.

In addition, the performance of teachers is appraised through annual confidential reports from the Principal. Further, the Academic Audit Team of the CCE, AP, visits the colleges annually and analyses the performance of teachers and submits comprehensive

reports to the Principal of the institution for further necessary action.

Though there is no formal mechanism for Performance Appraisal System for non-teaching staff, their overall performance is evaluated by the principal and confidential reports are submitted to RJDCE.

The Performance Appraisal Reports based on the above parameters are being considered for weightage for career advancement scheme (CAS) and general transfers of the teaching faculty.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/userfiles/ASAR%20-%20Lecturers%202020-21%20(1).pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Principal is vested with financial powers. He/she is the chief custodian of all resources of the college including finances and works out plans for utilization of college funds in consultation with the Staff Council and CPDC.

The institutional accounts are audited by two mechanisms internal and external.

Internal Audit: The UGC accounts are regularly audited by the local auditors at institutional level while the internal audit is done by the official team of the Regional Joint Director of Collegiate Education, Kadapa Region, Kadapa.

External Audit: The external audit is done by the officials of the Accountant General, Government of Andhra Pradesh.

Following are the source documents that are reviewed during audits:

Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register,

GPF advance register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, pension register, reconciliation register etc.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=administration&slug=college-committee
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

324200

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of institutional funding are from UGC, Government of Andhra Pradesh through the Commissionerate of Collegiate Education, Rashtriya UchatarSiksha Abhiyan (RUSA), Special fee and CPDC.

The institution sends proposals to the University Grants Commission (UGC) for additional grants under various schemes, RUSA for the development of infrastructure and equipment. After receiving the grants, principal being the disbursing officer meticulously follows established procedures involving Finance Committee, the Purchase Committee, RUSA Committee and the College Office before it is finally disbursed to the concerned person or the respective department(s).

The institution utilizes its resources for construction and up-

grading infrastructure depending upon the academic requirements. The college incurs expenditure on addition and up-gradation of capital assets like computers, ICT enabled teaching aids, laboratory equipment and apparatus, as such other assets. The balance sheet of the college gives idea about the expenditure incurred on purchases. Office obtains "Utilization Certificates" for the expenses incurred.

In order to ensure transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly and the same are submitted for verification to the teams from RJDCE and Auditor general of A.P during their visit for inspection to the college.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=iqac&slug=institutional-annual-plans
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has established Internal Quality Assurance Cell (IQAC) in July, 2006. Initially, a committee was constituted with coordinator and 12 members.

With regards to quality assurance, the institution is committed to provide consistently quality higher education and student support services through appropriate teaching- learning strategies, evaluation and student-centred activities.

E-Governance

By implementation of e-governance, the college improves the delivery of services to students, faculty by providing services like enrollments, examinations result, feedback, requests for documents and certificates, issuing admit cards etc. The system provides timely alert to colleges through sms/e-mail. E-governance in education provides new ways of communicating to the students, imparting education and organizing and delivering information and services.

IQAC successfully implements the learner centred approach in the institution through ICT. The requirement of students is fulfilled by enabling them to learn round the clock through ICT. As such, it is resulted in drastic improvement in the quality of higher education by the strenuous efforts of IQAC.

E-governance provides access to information to empower students, enable their participation in institution and enhance student economic and social opportunities. Through the E-Governance, the Government services will be made available to the stakeholders in a convenient, effective educational administration.

- * General Administration

- * Administration of Student data

- * Pay roll and financial accounting

- * Providing greater access to institutional information

- * Promoting stake holders involvement by interacting with officials.

- * Making the administration more accountable and this reducing the opportunities for corruption.

- * Developing the opportunities especially benefitting the rural socio-economic backward student communities.

- * Further, IQAC strives to achieve the benefits in the educational sector by improving efficiency, increasing transparency and accountability of administrative activities, faster access to services and reducing costs for administrative services.

Institutional Calendar

At the beginning of each academic year, IQAC frames institutional calendar duly incorporating the institutional plan with curricular, co-curricular and extra-curricular activities. It is communicated among all the staff and students. Accordingly, the in-charges of the departments in coordination with their faculty prepare departmental action plan, annual curricular plans and implement scrupulously. The implementation is reviewed through staff council meetings, departmental meetings, circulars and even through informal interactions by IQAC. Any lapses are addressed

immediately. Apart from this, any quality assured initiatives conducted by any department/committee/cell of the institution is monitored, mentored and implemented through participative management and internal coordination by IQAC. All these strategies and processes help in taking the institution to higher level.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=iqac&slug=about-iqac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institutional reviews on teaching-learning process, structures & methodologies of operations and learning outcomes at frequent intervals through IQAC are

- Review by the internal academic audit team.
- Departmental reviews involving students and teachers.
- CPDC, IQAC and Staff Council meetings.
- District level monitoring through District Resource Centre (DRC).
- CCE's review through live video conferences and teleconferences.
- Peer review by the academic advisors of CCE, A.P during academic audit.
- Assessment of Annual Performance Indicators (API) of individual teachers, by CCE, A.P.

Though, the teachers are conferred autonomy with regard to teaching-learning process, their strategies are positively guided by the control mechanisms at various levels, which have reinforcing effect on curriculum transaction.

The IQAC has designed the pattern of review system and assessment of learning outcomes which is followed by the institution. It consists of two levels i.e. review at department level and at institutional level. The Institution reviews its teaching learning process through the following:

Monitoring of classes:

The Principal monitors the timely conduct of classes and the adherence to the academic calendar and the almanac. Feedback from Students, Teachers and Parents: The feedback has been collected through structured questionnaire using a rating scale from the students and parents about teaching-learning-evaluation

process and about development of the college and analyzed to find out the gaps. This is considered to be the one of the best methods for reviewing the teaching-learning process and to plug the loopholes Evaluation of Attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Outcomes (COs): A method for evaluating the attainment of POs, PSOs and COs has been designed and implemented. The method ensures the evaluation of the COs vis-à-vis the PSOs at the faculty level, evaluation of PSOs at the Head of the Department's level and the POs at the Principal level. These help in assessment of the effectiveness of teaching-learning process.

Reports on Teaching Methodologies:

With a view to monitor the quality of teaching-learning process, the IQAC conducted reviews on teaching methodologies implemented by the faculty periodically. The analysis of the reports help in assessing the types of teaching-learning methods, ICT methods and experiential learning etc employed by the teachers, their relevance and effectiveness vis-a-vis the learning objectives and outcomes.

Review of Examination Results:

The review of the examination results helps in assessment of the Departments and faculty members of concerned subjects. This enables to ascertain whether course outcomes are achieved or not and steps can be initiated in the form of remedial coaching to the slow learners.

Internal Academic Audit:

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=iqac&slug=about-iqac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	npsgcwctr.edu.in/admin/page-edit.php?id=83
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Smt NPS Government college has been successfully playing a pivotal role towards gender equity and sensitization of girl students towards gender issues and safety by constituting various committees with senior female faculty/staff members viz Women Redressal Cell. Anti-Ragging Committee, and Internal Complaint Committee (ICC), as per rules and regulations of Statutory Authorities, WOMEN EMPOWERMENT CELL established in the college aims at the empowerment of girl students in all the social, economic, and political, legal aspects in a way providing equality of rights to women. Events relating to gender equity promotion are carried out throughout the year in the campus.

The WEM cell ensures gender equity by conducting seminars, debates, group discussions for girls on a single platform, awareness programme on women's empowerment and gender sensitivity, cybercrime and self-defence, violence against women, legal awareness, women's rights, women safety apps etc.

The institute promotes gender sensitivity through various specific facilities for women in terms of safe, secure and healthy atmosphere in the campus.

Safety and security

Women students of both UG and PG Courses were given hostel accommodation in the college hostel which is attached to the college. The Hostel can accommodate 250 students. During visiting hours parents/relatives of the hostel students are allowed to the reception of the hostels after permission from the Hostel warden. To record the entry and exit of the visitors a register is maintained at the entry of reception. 24/7 security of the hostel is provided by day and night-watchmen's.

High walls around hostel

As the hostel is situated in the heart of the town hence more care was taken in order to stop the entry of intruders into the hostel hence High walls raised around with embedded glasses at the top of the compound wall, considering safety and security

DISA APP

As many of the students daily come to the college from very remote areas any if in emergency arises the students can directly have assesbility with the police department by DISHA APP. the police officers of the DISTRICT conducted an awareness programme on DISHA APP, which was initiated by Government of AP. All the students installed the DISA app in their mobiles. The institute has made it mandatory to install the app by all the students.

Counselling

The institution counselling committee prioritized the specific needs of girls by focussing on challenges related to Academic, health and hygiene, sexual harassment, domestic violence faced by girl students. An excellent mentor mentee system is functioning in the college where, the faculty members give counselling to the students. The students are divided into groups and each group is allotted to each faculty who will be its Counsellor. The faculty members meet the students at regular intervals and guide them. Students facing any emotional or personal problem can approach the counsellor/mentor and seek help. For personal hygiene awareness, medical lady doctors, gynaecologist and other health experts are often invited to interact with students in assembly, where only

female faculty members remain present.

Student grievances redressal cell

Student grievances redressal cell addresses the student's grievances related to academic and non-academic matters, such as assessment, victimization, and harassment by colleague students or teachers.

Internal complaints committee

Internal complaints committee provides suggestion or complaint box in the college. Students can drop their problem letters into the box. The complaints will be looked forward and resolved by the members of the internal committee.

Anti-ragging cell

The Anti-ragging committee has been formed in the college to prevent undisciplined activities of students in the campus. At the beginning of the academic year, discipline committee is formed under the Students' Council to ensure friendly and conducive environment to the new entrants. There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students.

Common Room

The college has 2 common rooms where first aid facility is provided at hand. The college provides basic medical aid, necessary for girl students. The common room has attached washroom facilities. It is a spacious room and comprises of a cot and bed for the girls to take rest. First aid box and visiting doctor's number are displayed in the room for emergency.

File Description	Documents
Annual gender sensitization action plan	<u>on Plan 2020 - 2021 Action Plan Sl. No. Action Responsibility / Action By Time line 1. Induction Programme for faculty members and students Principal / HoD's Continuous process 2. Regular meetings of anti- ragging/women welfare and grievances redressal committees for monitoring the gender equality in the Institution Coordinators of the committee Minimum two Meetings per Semester 3. Organize seminars and workshops and conference for students on gender equity as suggested by AICTE and UGC Coordinators of Woman Empowerment/grievances Redressalcel June 4. Organize training about gender equality, preventing all forms of violence (against children, women, and domestic violence) for the stakeholders in the institution Coordinator July 5. Organizing awareness program on General Facilities especially created for women employees and Girl students Coordinator August 6. The development and implementation of all institutional policies and awareness amongst all faculty (programs and strategies) including gender equality. Principal September 7. Celebrate the International Women's Day - the 8th of March Women Empowerment Cell March 8. Increasing the knowledge about the human rights of women and gender equality Women Empowerment Cell January 9. Providing the cultural/sports competitions on gender basis during annual sports meet/Arts fest Women Empowerment Cell February 10. Provide maternity leave for women staff members Women Empowerment Cell ---- 11. Encouraging girl students applying for scholarship schemes and funds especially for women provide through various Central schemes. Women Empowerment Cell --- WOMEN EMPOWERMENT CELL 2020-21 Activities Sl.NO DATE NAME OF THE ACTIVITY DESCRIPTION OF</u>

	<u>THE ACTIVITY NO.OF PARTICIPANTS PHOTOGRAPH</u> <u>1. January Student Induction Programme</u> <u>Every year student induction programme</u> <u>conducted to the students to give</u> <u>orientation about</u> <u>college,facilities,curriculum other</u> <u>activies ,participation in WEC, NSS ,</u> <u>programmes 100</u> <u>2. August 2020 Counselling</u> <u>on covid By women empowerment cell</u> <u>coordinator . 100</u> <u>3. January 3 2021</u> <u>Celebration Of Savithribhai pule jayanti</u> <u>Women teachers day celebrations-honouring</u> <u>of women principals As part of this</u> <u>programme, women students encouraged</u> <u>towards empowerment 80</u> <u>4. March 2021</u> <u>Women's day celebration &competitions</u> <u>Women's day is celebrated in collaboration</u> <u>with JVV 30</u> <u>5. March Competitions on disha</u> <u>programme Disha police station conducted</u> <u>various competions on disha 10</u>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>Specific facilities provided for women in</u> <u>terms of: a. Safety and security b.</u> <u>Counselling c. Common Rooms Safety and</u> <u>security Women students of both UG and PG</u> <u>Courses were given hostel accommodation in</u> <u>the college hostel which is attached to</u> <u>the college. The Hostel can accommodate</u> <u>250 students. During visiting hours</u> <u>parents/relatives of the hostel students</u> <u>are allowed to the reception of the</u> <u>hostels after permission from the Hostel</u> <u>warden. To record the entry and exit of</u> <u>the visitors a register is maintained at</u> <u>the entry of reception.24/7 security of</u> <u>the hostel is provided by day and night</u> <u>watchmen's. High walls around hostel As</u> <u>the hostel is situated in the heart of the</u> <u>town hence more care was taken in order to</u> <u>stop the entry of intruders into the</u> <u>hostel hence High walls raised around with</u> <u>embedded glasses at the top of the</u> <u>compound wall, considering safety and</u> <u>security DISA APP As many of the students</u> <u>daily come to the college from very remote</u>

areas any if in emergency arises the students can directly have assesbility with the police department by DISHA APP. the police officers of the DISTRICT conducted an awareness programme on DISHA APP, which was initiated by Government of AP. All the students installed the DISA app in their mobiles. The institute has made it mandatory to install the app by all the students. Counselling The institution counselling committee prioritized the specific needs of girls by focussing on challenges related to Academic, health and hygiene, sexual harassment, domestic violence faced by girl students. An excellent mentor mentee system is functioning in the college where, the faculty members give counselling to the students. The students are divided into groups and each group is allotted to each faculty who will be its Counsellor. The faculty members meet the students at regular intervals and guide them. Students facing any emotional or personal problem can approach the counsellor/mentor and seek help. For personal hygiene awareness, medical lady doctors, gynaecologist and other health experts are often invited to interact with students in assembly, where only female faculty members remain present. Student grievances redressal cell Student grievances redressal cell addresses the student's grievances related to academic and non-academic matters, such as assessment, victimization, and harassment by colleague students or teachers. Internal complaints committee Internal complaints committee provides suggestion or complaint box in the college. Students can drop their problem letters into the box. The complaints will be looked forward and resolved by the members of the internal committee. Anti-ragging cell The Anti-ragging committee has been formed in the college to prevent undisciplined

activities of students in the campus. At the beginning of the academic year, discipline committee is formed under the Students' Council to ensure friendly and conducive environment to the new entrants. There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students. Common Room The college has 2 common rooms where first aid facility is provided at hand. The college provides basic medical aid, necessary for girl students. The common room has attached washroom facilities. It is a spacious room and comprises of a cot and bed for the girls to take rest. First aid box and visiting doctor's number are displayed in the room for emergency.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management is an essential service in any society regardless of origin, content, or hazard potential, solid waste must be managed systematically to ensure environmental best practices. The college facilitates several methods for the management of degradable and non-degradable waste.**
- **Both at the college level and the department level. Different dustbins (brown, red, blue/green) were set up for solid and wet waste disposal.**
- **"GO PAPERLESS" initiative is taken for communication with**

staff members and parents through mails and what's app.

- Sanitary napkins are disposed of by an incinerator in the Girls' Wash Room, and no other biomedical waste is generated.
- The liquid wastes are mainly drained to improve the ground level of water. Waste water from departments and RO plant is used for gardening. Hazardous waste chemicals from the waste waters of department of Chemistry, Zoology, and Microbiology are segregated in different containers and disposed off collectively at the central place.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	/www.npsgcwctr.edu.in/page.php?menu=administration&slug=code-conduct
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways**4. Ban on use of Plastic****5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is pro-actively taking efforts in providing an inclusive environment. The institute organise various cultural programmes to promote better education economic upliftment of the needy and set communal harmony. The various department of the institute conducts seminars, workshops and outreach programmes to promote communal harmony and tolerance, Students from various regional and cultural backgrounds participated in various cultural programmes and performed their talents. The Cultural Committee of the institution mainly function on the promotion of cultural harmony. The institution caters to students belonging to diverse social, cultural, economic, religious background. Weekly twice prayer will be conducted during which students will be enlighten about day to day significant events and college related information. The class representatives of every group will read the quotations from religious scriptures Bible, Bhagvathgita and Quran at Prayer time to imbibe the sovereignty and harmony among the students. The institution observes many important cultural related events such as celebration of Telugu basha dinosthavam, Saraswathi puja. Telugu basha dinosthavam is observed with Multi traditional costume that represents the cultural diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has been committed to educating our students as constitutional aware citizens sensitised through their fundamental rights and duties. Various programs and activities are organised both by departments as well as committees.

Thought for the day: To refresh the mind with uplifting thoughts a daily input of new ideas and wisdom are written by the students on the display board and the same is discussed in the prayer.

Human values: Morals and values are the base of Human values. Values which bring harmony, empathy and sensibility to make a person good human being to inculcate the values Students are encouraged by great extent to express the social values within their personality. Human values and ethics has been included in the curriculum .some of the topics are arranged by guest lecturers.

Human rights day: As a part of celebrations of the international Human rights day the college conducted an awareness programme on Human rights by emphasising the equality of rights for all citizens.

VOTERS DAY

Our institution celebrates voters day on 25 January to highlight the importance of voting and every vote. The speeches delivered by the faculty members on the voters day encourages the youth to participate in the electoral process and also focuses that the Right to vote is the basic right.

Pottisreeramulujayanthi: Potti Sreeramulu was an Indian freedom fighter and revolutionary. Sreeramulu is revered as Amarajeevi in the Andhra region for his self-sacrifice for the Andhra cause. The staff and students paid tribute to Pottisreeramulu on his birth anniversary.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is a multicultural and diverse country, and the National festivals in India are celebrated as a whole country. National Festivals are the pride of every country. Our college celebrates National Festivals with patriotism and great zeal.

In our college on National festivals, we commemorate the milestones of India's history. On national festivals in our college the students and staff reminisce the sacrifices of our freedom fighters and great leaders during India's struggle for Freedom.

REPUBLIC DAY

Every year on January 26 our college celebrates Republic day with staff students and parents. Republic Day is celebrated, on 26th January to commemorate the adoption of the constitution. Republic day celebrations take place with patriotic fervour. On this day the students and staff of our college remember how the great sons of the motherland have fought to attain freedom and make India a sovereign state. The school choir sings patriotic songs. Then the National Flag is hoisted by the Chief Guest and the Principal, staff and students join together in the singing of the National Anthem, Jana Gana Mana and Vande Mataram. The National Pledge which is an oath of allegiance to the Republic of India is recited by one and all to mark the occasion.

WOMEN TEACHERS DAY

Women's teacher day was celebrated in a grand manner remembering the Savitribhai Phule as the first women teacher. The Principal briefed the students on biography of Savitribha Phule with main life incidents; struggles faced to become a first lady teacher. The women faculty of Institution shared their own experiences to become a teacher.

INTERNATIONAL WOMENS DAY: INTERNATIONAL WOMENS DAY was celebrated on March 8th by inviting Mrs Ratna Reddy, Rathna Biotech, Palamaner as a speaker to address the women students. In her speech she explained her own experiences in establishing the BIOTECH Company .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice

HUMANITY WITH SELF MADE MASK AND HYGIENE WITH HAND SANITISER

2. Objectives of the Practice

To motivate the students to prepare masks with clothes

To create awareness about the spread of COVID 19 among the villagers of Ootacheruvu

To involve students on social activities by distributing masks and sanitizers

3. The Context

The NSS, YRC, RRC encourages and motivates the students of the college to involve in social activities to create awareness about the spread of COVID 19 among the people. In this connection the coordinators of NSS, RRC, YRC organised a session to teach the students to prepare masks with unused clean clothes at home.

4. The Practice

Due to the must utilisation of mask during the pandemic situation, the students of the college were taught to prepare masks with easily available clothe at home. Accordingly all the students prepared masks and these masks were collected in the college to distribute to the villagers of Ootacheruvu. In the context of wide spread of COVID 19, the NSS team along with RRC and YRC conducted an awareness programme in the adopted village ootacheruvu on the spread of COVID 19 and Preventive measures to be followed. In this connection the NSS voluntaries distributed sanitizers and masks which were prepared by students at home, to the people of ootacheruvu and enlightened them about the correct usage of masks and sanitizers.

5. Evidence of Success

Students actively participated in the programme and due to the awareness created, the people of the village started utilising the masks and sanitizers in a correct way.

6. Problems Encountered and Resources Required

The college administration met the resources for the purchase of masks and sanitizers. During the programme, initially most of the villagers were hesitant to participate and were unwilling to come out of their houses. Later the active student participation motivated them to participate in the activity.

II Best Practice - II

1. Title of the practice: Learning by doing' and 'earning by learning'

2. Objective of the practice: Learning by doing' and 'earning by learning': is one of the most important pillars of future career development. The students of various streams not only financially support their studies but also gain practical experience which would stand by them in their later career. This helps the students to gain first-hand experience of the corporate world and thereby develop their self-confidence and personality. Accordingly, the students are encouraged to take up training after completing their regular classes or during holidays which would enhance their rating at the time of final placements. Students of our college use green practice for Sustainable waste management to convert organic waste coming from college hostel's kitchen, into compost by using Microorganisms thereby achieving sustainable waste management and its use as organic compost. The organic compost is not only used on campus gardens but is also made to nursery at very subsidized rate.

3. The Context:

Lot of waste is generated from the campus, garden, canteen and hostel kitchen is generally subjected to incineration. Garden waste involves leaves, branches etc. while kitchen waste includes leftover foods and vegetables. Major contextual features for making sustainable waste management successful are to ensure waste is segregated at the source itself. Maintaining physio-chemical parameters such as temperature, pH, electrical conductivity, moisture content and volatile solid samples is quite essential for obtaining nutrient rich compost and requires consistent monitoring.

4. The Practice:

compost pits formed for the purpose of organic manure in the college. The pits are filled with organic waste every day. The pit has capacity of 30-40 kg. The waste is thoroughly mixed with cow

dung and microbial consortium .This is to ensure proper mixing and faster decomposition. It also improves the quality of compost. The composting is done on a phased manner.

Once the compost is ready after its due course, the compost is then sealed in bags and containers. Uniqueness of this project lies in the fact that it has a potential for skill development and employment generation besides solid waste utilization in the form of nutrient rich compost. The raw material is easily available and training can be easily imparted. Organic compost requires no energy or electricity input unlike production of synthetic fertilizers which is an energy intensive process. Thus, organic composting result into good plant yields. Adding microbial enriches soil by adding essential plant nutrients like nitrogen, phosphorus and potassium, improve crop yields, and reduce chances of plant diseases.

5. Evidence of Success: We are converting 50-60% of waste into compost using organic composting in more than 1 pit, which has capacity of 10-20 kg. The compost is of good quality. The compost is used in college gardens for enriching the soil. This has eliminated the need for chemical fertilizers for the same. Surplus compost is also marketed as green compost to the nearby nurseries in turn we get subsidized saplings and we use those saplings to honor the guests instead of honoring with plastic wrapped bouquets. We also provide skill training to students of any stream who wish to learn this skill of composting. This enhances their job potential and provides a sustainable source of income to them. Active involvements of students in the training modules enhance their waste management skills and inculcate green habits in them.

6. Problems encountered and Resources required: No major problems are encountered as such in converting waste from college to Organic compost.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTIVENESS

Smt. N. P. Savithramma Government Degree & P.G. College for Women is the premier higher learning institution catering to the educational needs of Chittoor district in the Government sector. Smt. N. P. Savithramma Government Degree & P.G. College for Women stands unique as it follows reward Management System, i.e. To identify and honour the talented students in all courses offered by the institution with a view to create interest in the subject and to inculcate competitive spirit among students so that they can reach higher levels in their fields of interest.

About 570 women students study in various programs offered by the college. Most of them belong to socially and economically disadvantaged sections of the society. Since most of them are first generation students.

Taking a cue from the Skinner's concept, which lays emphasis reward management for reinforced learning in an educational system, the college instituted 10 Gold Medals and 14 endowment prizes for meritorious outgoing students in each of the 7 UG courses and 2 PG courses in. In addition, the college also instituted proficiency prizes for encouraging competitive spirit among the students of all courses and to retain them in the study.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college systematically designs and develops action plans for effective implementation of the curriculum. At the outset, the Principal of the college conducts meetings regularly with the Heads of Departments to develop various strategies for effective implementation of the curriculum. The academic calendar issued by the affiliating university forms the basis for designing the college semester plan. The college semester plan consists of commencement date and last working date, dates for conduction of the internal assessment tests. Department wise calendar of events is prepared. Thereafter, the faculty members of various departments conduct their internal meetings and develop academic plans such as timetables, lesson plans, and course files for the coming academic year. Teachers are encouraged to plan in advance to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, industrial visits apart from regular lecture sessions and the same is taken for approval from their Head of Department and the Principal. Thereafter the lesson plans are prepared by the respective faculty in accordance with the curriculum. Lesson plans and subject course files are maintained by each faculty for their respective subjects allotted, which is reviewed on continuous basis by the review committee. The following criteria have been followed in effective implementation of the curriculum We have a predefined college calendar following the university dates regarding the schedule of the semester sample of the academic calendar copy will be available for inspection during peer committee visit. Lesson plan is made according to the college calendar for each semester. As part of our plan in implementing the curriculum, we have scheduled internal assessment tests minimum of three tests per semester for all the students. Apart from regular classes, Guest Lecturers workshop hours to enhance the capability of students in presenting the topics related to the curriculum. Identification of above average students and motivating them towards excelling in their academic performance. Identification of academically weak students and conducting the remedial classes to medium and slow learners so as to raise their academic performance. Organizing expert

lecture series, workshops, and guest lecture to encourage industry academia interface among students and faculty members on a regular basis. Industrial visits are arranged for the students to be familiar with the industry process to study in the curriculum. 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	www.npsgcwctr.edu.in/userfiles/Institutional%20Plan%202020-2021%20Final(6).pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Principal conducts the meetings with a team consists of IQAC, Academic Coordinators and HODs of all the departments to prepare the college Annual Academic Calendar by infusing the Annual Academic Calendar issued by the CCE and the almanac issued by the Affiliating University. Then the HODs conduct the meetings with their faculties in their respective departments and prepare the Annual Action Plan of the departments, subject wise and paper wise

and prepare annual curricular plan on the basis of the blue print provided by the Affiliating University. Before the commencement of the academic year, the Institution prepares 'Academic calendar' (Almanac provided by University and

Academic Calendar provided by CCE) containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination , semester examination etc.

The academic calendar is prepared so that teachers and students should know all the activities regarding continuous internal evaluation process and it is also published on website of the college. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, assignments, internal 1 and 2

examinations and semester

Examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process. The examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition the internal audit conducted which ensures the compliance to verify with documentary evidence. The process is as follows:

Teacher: Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department.

Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level Then the Academic calendar is forwarded to the IQAC.

IQAC: The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website. **Stakeholders:** The stakeholders are aware of the Continuous Internal Evaluation of every department in the college.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	/userfiles/Institutional Plan 2020-2021 Final(4).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
10									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td>View File</td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	View File	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	View File								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
01									

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

40

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Smt.NPS Govt.Degree College for women followed the Affiliated University introduces skill enhancement courses and our college has chosen some of these courses which is most useful for the society to enlighten the students like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum. Moral Values, Human Values & Professional Ethics. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying the minor paper in Arts, Science and Commerce courses like Human Values and Professional Ethics, soft skills, Social Media Marketing. These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long- felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days

of National and International importance as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day, Youth Day, Women Teachers Day, Aids Day, Consumers Day, World Environment Day, World health Day etc. These celebrations nurture the moral, ethical and social values in the students. Gender Sensitization The college has Women Empowerment Cell, Mentor-Mentee set-up, Grievance Redressal Cell to provide counselling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. There are separate Women's hostels (In-campus) for providing the safe environment to students. The minor papers in courses like Environmental Studies, Human Values, Tourism, Vermi Culture, Swachh Bharath, Entrepreneurship Development related to ecosystem, its balance & sustainability is a part of the curriculum. Affiliated University prescribed the all the Skill Development papers for all courses for creating awareness and developing importance of environment among students. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystem to human life. The waste water is reused for gardening in the college campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

120

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	<u>1.4.1 FEEDBACK DESIGN: The feedback is designed and collected students, stakeholders, parents, alumni from such a manner that the details of feed backers is not disclosed and the name can be seen, their feedback is analysed and regarding the curriculum and also collected remarks regarding the and the modifications to be made. 1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution?(maximum 500 words) Constant and continuous way of self introspection either to an individual or to any institution definitely places on the top position of winning substantial recognition which is beyond the levels of measurement and estimation. Finally this process is named Feedback system. Smt.NPS. Government Degree College for women, Chittoor, has been predominantly powerful in administering and analyzing of the student, parents, teachers and alumni in the better and wider prospects of the institution. The remark of the</u>

feedback has never been kept unheeded. They have been rightly discussed in the staff meetings to surpass the obstacles and take the institution to the expectations of the society. The college administration with the co-ordination of the IQAC and the head of the departments of the college have been ever active in administering and analyzing the very feedback promptly to improve the academic atmosphere at all levels in the process of it, the feedback of the students with regard to the teaching faculty, non teaching faculty, educational stimulants, improvement providers and the physical infrastructure for their overall development is extremely prominent. In the process of administering the feedback of the students, the students are informed not to mention their particulars such as their names, classes groups and roll numbers. In that way democratic way of administration with regard to the collection of feedback forms is clearly exercised. So that, the correct feedback of the students is administered. Moreover, the students also feel free to give their original views for the subsequent analysis of action in the better educational progress of the institution. Secondly, the feedback of the teachers, parents and alumni focuses on the broader aspects of the institution. The teacher's feedback focuses on the modern methods.

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

490

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

187

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2catering to student diversity:

The prime objective of any educational institute striving to achieve excellence is to identify respective learning levels of the students. Students from diverse socio-cultural, economical an educational background are admitted to the college. Therefore taking into account the varied needs the students, At the beginning of Academic year The institution organizes Student induction programs for newly admitted students. In these sessions. The students are counseled, guided and oriented to make students aware with the goals and objectives, code of conduct, classroom attendance examination and evaluation system , curricular and co-curricular activities and extra-curricular activities , as well as facilities available in the college .To identify slow learners and advanced learners the college conducts Bridge courses during which the teachers asses the learning levels of the students in the class, their knowledge about the course and identify the slow learners and provides Remedial coaching, Mentor mentee system , personal counseling, Question paper solving and home assignments etc. As a result of this many students have successfully passed the Semester end examination with good grades. On the other hand, advanced

learners are encouraged to more challenging work in the form of projects, to become class mentors, participation in inter-college and intra-college competitions, and paper presentations using ICT, to upgrade their knowledge and skills through add-on courses provided by the college along with guest lecturers organized by expert resource persons. Free internet access, Coaching classes for competitive and PG CET, Counseling by faculty to appear for competitive examinations. Students are given recognition for their achievements at various forums in terms of cash prizes, Gold medals, appreciation certificates and scholarships. They are also motivated to secure rank and distinction in University examination. enrollment in to SWAYAM/NPTEL online courses .After organizing special coaching programs for advanced learners these students have shown better performance in getting seats for pursuing higher education and a few of them got placements. The college has introduced Gold medals and proficiency prizes for meritorious students in each programme and medals will be given during college annual day celebrations.

The Institution assesses the learning levels of the students through semester exam, assignments, presentation, etc. on regular basis. The Institution also organizes online classes separately for both advanced learners and slow learners during off Period. This practice is initiated as a part of blended learning system for the students having different learning capabilities. Moreover, tutorial classes are held by the departments for the slow learners..

Due to the pandemic situation, the academic year (2020- 2021) started in the month of November (2020) for 3rd and 5th semesters through offline/online mode simultaneously. However the classes were conducted through offline from December 2020.However we follow these methods for student developing. and other higher education The College admits students from various socio-economic backgrounds. Specific teaching-learning methodologies oriented towards the needs of such students. Traditional teaching methods are aided by new age technological methods to make learning more effective. The college conducts every possible measure to assess the learning levels of its students. special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system, students are required to select course subjects based on their core competence,

aptitude and skills. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Opportunity is also given to the students for changing their options if they are not able to cope with the courses they selected. The institution assesses the learning levels of the students and organizes special programmes for advanced learners and slow learners. The learning levels of the students is assessed by the teachers in the classrooms during lectures and through conducting class tests, assignments, tutorials, seminars etc., on the basis of which slow learners and advanced learners are identified.

For advanced learners the approaches adopted are as follows:-

1. More challenging work in the home assignments
2. A well stocked library with advanced reference facilities
3. Advanced learners are encouraged to become class mentors. Extension lectures and exposure visits to different colleges, industrial units, power projects
4. Incentives in the form of merit scholarships and prizes ad Gold medals.
5. Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT
6. Free internet access
7. Coaching classes for competitive and PG CET
8. Counseling by faculty to appear for competitive examinations
9. Students who are advanced learners are encouraged to upgrade their knowledge and skills through add-on courses provided by the college along with guest lecturers organized by expert resource persons.
10. Students are given recognition for their achievements at various forums in terms of cash prizes, Gold medals, appreciation certificates and scholarships. They are also motivated to secure rank and distinction in University examination.

Identification of weak students made on the basis of interactions and assessment tests during classes

The strategies adopted to level up the slow learners are as follows:

1. Meeting and communicating to the weaker students their areas

of weakness

2. Organizing remedial classes

3. Teachers available beyond class hours to counsel the weaker students

4. E-links are also suggested to the students to help them gain an in-depth knowledge of the subject

5. Monitoring the progress of the students through written assignments and the progress record maintained

6. Evaluated answer scripts of college examinations discussed with students to identify and address their shortcomings

7. Home assignments are given and evaluated on a regular basis. Peer learning is encouraged through group discussions and presentations

8. Explanations and discussions are done in the class in local language with the aim of reaching out to the slow learners so that they can be brought on par with the rest of the class

9. Additional reading material and books in simple form is made available to increase their understanding of the subject

10. Personal, academic and career-related counseling is given from time to time through mentors..

File Description	Documents
Link for additional Information	https://www.npsgcwctr.edu.in/page.php?menu=iqac&slug=activities
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
520	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3TEACHING LEARNING PROCESS:

Due to the pandemic, the academic year (2020- 2021) started in the month of November (2020) for 3rd and 5th semesters through offline/online mode simultaneously. However the classes were conducted through offline from December 2020. The class work for the newly admitted students commence from month of February 2021. Due to Covid second wave, Sri Venkateswara University has given instructions to conduct online classes from 5th May 2021. The commissioner ate of collegiate education (CCE) also instructed the lecturers to conduct online classes and do live recording of the classes. Besides the respective Information like Topic, student's attendance and video links of the everyday classes were uploaded in the Bharadpadhe online and LPMS in CCE website. Also the Lecturers had shared the video links of classes to the students who were not able to attend the classes due to network issues. Apart from this, the CCE has given Learning management system (LMS) training to lecturers of every subject to create online modules for every topic to facilitate the students. Few lecturers of our college also prepared LMS online modules and placed it on the LMS portal of CCE website. All these modules are accessible to the students and they can utilize them at their own pace.

Smt.NPS Govt. Degree College for Women Chittoor always encourage student-centric learning through various methods such as brain storming group discussions, quiz competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussions, projects, field visits, educational tours, seminars, extension lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self study and to encourage independent learning.

Learning is made more student-centric through a combination of

old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like workshops, seminars, film shows, group discussions, field trips, institutional visit, slide shows, case study based research projects, internship etc. have been adopted. Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as:

- Digitization of lessons and Smart classrooms
- Interactive projectors and smart boards
- Personal laptops for faculty
- Fully Wi-Fi campus, Internet room
- Fund for purchase of library books in SC/ST Book bank, laboratory instruments, equipments and materials.

Different student support systems are available in the college like Library, Computer Lab, ICT based classrooms like virtual, digital rooms (Smart Classrooms). Students are trained for Basic Life skills such as First Aid, Self Defense, Swachh Bharat, NSS Summer Internships, and Personal Hygiene and Sanitation. Beyond the classroom, college gives high importance to all-round development of students through extra-curricular, cocurricular and field based activities. The objective of student centered activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. Students are taken for study tours to the sites of interest in order to get familiar with the natural conditions. To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee, Canteen Committee, Career counseling cell, the DRC Committee, YRC, NSS and Red ribbon club. Both intra and inter-college sports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities. Use of ICT & E-a resource by students is encouraged. Project work is assigned in all practical subjects to encourage teamwork and participative learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.npsgcwctr.edu.in/page.php?menu=infrastructure&slug=virtual-classrooms

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

FACULTY ICT

Faculty is provided with the requisite facilities for preparation of computer aided teaching - learning material. Both faculty and students have access to the following modern teaching aids: The online teaching -learning facility was very much in place with the support of a renowned online platform provider since 2016. The platform has been put to extensive use during the pandemic times when distant teaching-learning became the only mode of communication between the teachers and the students. Regular classes are taken through this on-line platform according to a fixed routine set by the institution. Classes are accessible 24X7 as recorded material in the LMS reaching out to the students beyond the regular teaching hours Adequate number of high end interactive projectors and computers for use in seminars and lectures Digitization of lessons State-of-the-art Media Lab, Computer Labs, Language Lab and Audio-Visual room Interactive smart boards High end personal laptops for faculty A well-equipped open access computerized library with internet facility is available for faculty and students. Few lecturers of our college also trained for making e-content in LMS and prepared LMS online modules and placed it on the LMS portal of CCE website. All these modules are accessible to the students and they can utilize them at their own pace. Frequent militarizing of students through Google classroom and created student whatsapp groups.

Faculty members of the college use ICT technology to improve the teaching and learning process. Different software's available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, Whatsapp group, Telegram, Zoom and Google classrooms, Teachmintapp and College website are used as platforms to

teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. BSNL wifi facility is also available in the campus for the students and staff. Xeroxing facility is also available in the library. Hostels are also equipped with computer labs and Wi-Fi facility to encourage learning. Syllabus and study materials are also made available on the college website and the website of the affiliating university. Student attendance, feedback are also received online from the students and faculty members.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.npsgcwctr.edu.in/page.php?menu=infrastructure&slug=virtual-classrooms

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

103

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For the Internal Assessment, Rules of Sri Venkateswara University are followed with 25 Marks for assignment/project and unit test. Continuous Internal Assessment valuation of students is done by the faculty members through innovative teaching pedagogues and techniques. The college strictly monitors the attendance of the students and the admit card is provided to the students for End Semester examinations provided they fulfilled the required minimum attendance. Internal assessment and End Term Semester examination held once a academic session. One of the internal Examinations held through online mode due to covid pandemic remaining held through offline mode. Home Examination Committee and academic committee of our college coordinated all the internal examination of the college before the commencement of the EXAMS. The examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time, submission of marks. Evaluated scripts of the mid-term examination were shown to the students. Following permission from the Principal, marks of the selection test were communicated to the students. Tutorials were also held on a regular basis. After commencement of the CBCS, some departments conduct the internal examination through Google form, while other departments set question papers. But as the internal examination is a component of the university examination, the marks are not communicated to the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.npsgcwctr.edu.in/index.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient. The mechanisms for redressal of grievances with reference to evaluation are as follows:

For university examinations:

- Review of answer scripts are done as per university norms

- RTI provision is also available
- Revaluation and re correction forms available in university website

.The students forward their applications to the college helpline, where from the issues are forwarded to the affiliating university. Usually, there are no grievances relating to the performance of the students in the Internal Examination. However, if any grievances or issues are brought by the students, relating to their Internal Assessment, there is a Student's Grievance Cell in the Institution. This Cell is composed mainly of senior teachers of the college. As and when, such issues arise relating to the students internal assessment, the cell calls upon the aggrieved students to appear before the cell. In such interaction, the Student's grievances are heard by the cell and appropriate decisions are taken, which are binding and final upon the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.npsgcwctr.edu.in/index.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institution has stated learning outcomes graduate attributes which are integrated into the assessment process in its syllabi that is clearly publicized through its website. The syllabus of each programme provides clear information about the learning outcomes of different programmes. The syllabus also provides information about scheme of instruction and evaluation.. Each programme provides the students to opt from courses, which are offered to expand the knowledge of the students and to initiate them into interdisciplinary fields. Course outcome of different subjects A course outline is a

document laid down for the benefits of students and instructors. Through a course outline, students stand informed about the materials they will engage and what is expected of them; also works as a reference for the instructors and also provides information to others about the course. The courses offered by social sciences and humanities and commerce are listed below:

Department of Economics: The course on economic program is designed to ensure that the students understand general economic concepts, Indian economy, monetary and financial marketing and markets, are well aware with the microeconomics, macroeconomic systems, analyze and solve complex economic system, functions of a complicated modern economic system, able to forecast the future courses of changes and development through their knowledge and programmes set by the governments.

Department of English: The course on English is designed to inculcate in the students, creativity in thinking, writing and theoretical and communication skills. It also instills the knowledge of literary studies and it's various genres, styles and variations. The course includes studies on history of English literature, comparative studies of English literature, poetry, drama and communication skills as well as the literary writings in the state context.

Department of Political Science: The course on Political Science includes studies on various topics from local to national to international politics, comparative studies of different political system of different countries. It includes basic concept of political theory, political thoughts of both Indian and western thinkers, the public policy making, the Indian political system and the international politics.

Department of History: The course of History introduces the students to Indian History from pre-historic period to Mauryan period, further to Post-Mauryan period. The course also touches upon the world history, such as history of America, Europe and East Asia, history of Northeast India with special reference to the political history and history of Christianity in Nagaland, Indian Nationalism and an Introduction to Archaeology

Department of Commerce: The course on commerce covers diverse areas namely accounting in finance, principles of management, Indian banking system,, business economics, commercial law, cost accounting, auditing, general English etc. The course is

designed specifically to build leaders in finance and business sector managing and making optimum usage of the available means and resources

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.npsgcwctr.edu.in/userfiles/26_1%20PO,CO'S.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in coordination with the Heads of the Department monitor the execution of the assigned syllabus and it's timely completion. The final outcome of the course is evaluated through the performance of the students that is analysed at the end of each semester examination.

The Institution has evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through mid and end semester exam, assignment, presentation etc. These are also evaluated by the feedback of the parents, the teachers. In the process, a core committee headed by a senior teachers which includes the Dept. Heads. The core committee will conduct internal meetings with every department to ascertain content and pedagogical changes required based on their past experiences on meeting the objectives of the courses and also the programme outcomes. Each

of the departments will conduct their internal meetings in revising the courses of their respective departments indicating the changes in contents, credits and pedagogy. At the beginning of every semester, the concerned department under the Department Head will review and endorse the course outlines before it is circulated to the students. The Institution evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through semester examination, assignment, presentation, viva-voce examination etc. These are also evaluated by the feedback got by the students, the parents, the teachers, the employees and the alumni.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.npsgcwctr.edu.in/userfiles/26_2%20P0%20Attainments_results.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.npsgcwctr.edu.in/userfiles/26_2&2_6_3%20collge%20report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.npsgcwctr.edu.in/userfiles/2_7_2%20SSS%20RESULT%20ANALYSIS%20-PDF.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**01**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****06**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****00**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conduct the extension activities in the backward villages, adopted villages particularly Harizanawadas and weaker sections of the societies. These programmes aims to connect the Higher Education Institutions with the society. Multifarious activities in the Institute involving the students with the objective of sensitizing various social issues and strengthening community participation for holistic development are carried out inside the campus under the banner of NSS/YRC/RRC/WEC The students are exposed to cross-cutting issues, through rallies webinars Health and hygiene, Gender sensitization, emergencies, environmental consciousness and values are also imbibed and strengthened for redressal at societal level. Various commemorative days, weeks and fortnights increase awareness of students towards society. Some of the extension activities undertaken by NSS/YRC & RRC during the academic year 2020- 2021 were: The NSS units could not conduct the activities as where planned, due to pandemic, but some extension activities conducted in the academic year 2020 are as under; Swacchha Bharat initiatives , Tree plantation, Plastic free campus, Health camps, , Blood donation, Blood group testing camp, Awareness programme on AIDS, Ovid 19 .The volunteers of the college NSS units disseminated awareness regarding the covid-19 pandemic in most of the villages. ADOPTION OF VILLAGE: on 29-06-2020 adopted Tavanampalli Harizanawada including Upper and Lower villages continuously for 3 years to undertake all NSS activities and awareness programmes. Most efforts were taken to reduce the drop outs at school level .Department of chemistry /YRC/RRC organized on "National webinar on "save nature to save our future" on world ozone day ", Women empowerment cell celebrated Women's Day as part of Gender Sensitization program by addressing the needs of the marginalized people especially women from the underprivileged sections of society get priority and conducted a Competition on "Self confidence among rural women ".

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/support-service-overview.php?service=2
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year
200

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year
00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year
05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has always worked for the mission of providing the best possible well maintained, user friendly and resilient infrastructure and physical facilities to create effective teaching-learning environment. The college has teaching-learning facilities including sufficient number of classrooms, laboratories, ICT facilities, library, seminar hall, conference hall, ICT enabled class rooms, smart class rooms etc. All the departments are also equipped with exclusive computing resources and departmental library. Over the years the infrastructure of the institution has been upgraded keeping in mind the developments and rising demands in the education sector. The College has a central library is stacked with necessary books related to academic syllabus as well as reference books, study material, journals and Magazines. College also has a Botanical Garden with Plants and Animal House, Waste Management and Rain Water harvesting pits

i). Class rooms: College has an excellent infrastructural facilities spread over 46.32 Acres of Land with 2,05,245.789 Sq. ft built up area . The institution has 14 Classrooms, 4 laboratories, 1 Seminar/Conference hall with quality infrastructure. As a quality mark the college has developed sufficient number of ICT and Smart Class Rooms.

ii) Laboratories: Laboratories: Departments offering courses in Science subjects have well-equipped laboratories with state-of-the-art

File Description	Documents
Upload any additional information	View File
Paste link for additional information	npsgcwctr.edu.in/admin/page-edit.php?id=82&msg=success

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has always worked for the mission of providing the best possible well maintained, user friendly and resilient infrastructure and physical facilities to create effective teaching-learning environment. The college has teaching-learning facilities including sufficient number of classrooms, laboratories, ICT facilities, library, seminar hall, conference hall, ICT enabled class rooms, smart class rooms etc. All the departments are also equipped with exclusive computing resources and departmental library. Over the years the infrastructure of the institution has been upgraded keeping in mind the developments and rising demands in the education sector. The College has a central library is stacked with necessary books related to academic syllabus as well as reference books, study material, journals and Magazines. College also has a Botanical Garden with Plants and Animal House, Waste Management and Rain Water harvesting pits

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Ii) Laboratories: Laboratories: Departments offering courses in Science subjects have well-equipped laboratories with state-of-the-art equipment like Laminar Flow Hoods, GC, HPLC, Rotary Evaporator, Gel Electrophoresis, Hot air oven, Atomic Absorption Spectrometer, UV-VIS Spectrophotometers, Refrigerated, Centrifuge, Micro centrifuge, Incubators, BOD Incubators, Deep freezers, Compound Microscopes, Chemistry equipment, zoology equipment details Every department has well-equipped laboratories and classrooms. Classrooms and laboratory utilization is planned by the departments taking into consideration the number of contact hours of each program.

v. Library: The well-stocked College Library is spread over one floors of an impressive building, with a total area of 1369 square meters . The College has a central library The campus houses a library with 82057 necessary books related to academic syllabus as well as reference books, study material, journals and Magazines. Digital library equipped with 25 functional computers network facility and provided access to use digital library facility in all computer laboratories of the institution. The whole campus has LAN including Libraries and e-facilities are available to access e-resources (e books and e-journals) and has a seating capacity of 100 users. The library has librarian's room, circulation (Issue/Return) counter, Text-Book Section, Reference Section, Book Bank, Periodical Section with Reading room for faculty and students and computer access. The Digital library, with network facility which has 20 mbps internet bandwidth to access e-journals through INFLIBNET and N-LIST. Internet facility is made available at free of cost to the staff and students

viii. English language Laboratory: The College has a multi-media Language Laboratory with a facility of 20-students

xi. ICT Infrastructure: College has IT related infrastructure facilities to conduct Curricular, co-curricular and extra-curricular activities in the campus. Digital (ICT) facilities are made available for technology based teaching and learning. The whole campus has Local Area Network Resource Network (LAN) with Internet Connectivity provided by two service providers, Bharti Airtel and 1 mbps BSNL Broad Band. Power back up is supplied by UPS and generator sets. There are 5 (five) Net Work Printers and 8 (eight) printer/Xerox machines to facilitate the multi-copying of study materials.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	npsgcwctr.edu.in/admin/page-edit.php?id=82&msg=success

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**05**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=infrastructure&slug=virtual-classrooms
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****154000**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library houses in 37 sq. m. area and consists of an adequately rich collection of over 25767 books. We have a digital library which is well equipped with 15 systems. The digital library helps the students to access 15 e-journals. Books Exhibition are organized in the campus and next has been planned in February 2022 .

We are providing the indexing service to the students out of

the available magazines & journals in the central library Total area of the library (in Sq. Mts.) 37 sq. mts

Total seating capacity 100 Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

Opening hours: 8:30 am to 5.30 pm

Digital library: 9:30 am to 5.00 pm

Colleges During exams, Library remains open on every Sunday from 9:00 am to 5:00 pm Note: Library automation is under process .

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	npsgcwctr.edu.in/admin/page-edit.php?id=82&msg=success

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

154000

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The faculty working in the Department of Computer Applications will take care of the maintenance and up- gradation of the IT facilities. A provision is made to allot the budget for the up gradations, annual maintenance and for the purchases of the accessories and anti-virus every year.

4.3.2 Institution has an IT policy, makes appropriate budgetary provision and updates its IT facilities including Wi-Fi facility Response:

Our institution has IT infrastructure, supporting every aspect of its functioning, from portal based admission to selection of courses through student portal to remote access to e-resources at the Digital and Virtual Class rooms . online access to results and grades, procurement to leave of the staff. All aspects of the HEI are covered by it. Expenditure statements for the budget heads of e-governance implementation, including (a) Annual Maintenance Contract /Service for IT, (b) Repair & Maintenance Computer, Repair & Maintenance - Office Equipment and (c) Annual Cost in respect of Salary, Professional Fee etc

(name hidden for privacy). IT infrastructure, including Wi-Fi and Website are regularly updated at TERI SAS. Evidence of seamless switching to online teaching and examination in March 2020 shows that the e-office is a part of culture .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	npsgcwctr.edu.in/admin/page-edit.php?id=82&msg=success

4.3.2 - Number of Computers

112

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

154000

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response: The institution with its long experience has established systems and procedures for maintaining and utilizing every facility under its domain. The Institution has a system to have annual maintenance of infrastructural facilities. AMC (Annual Maintenance Contract) facility is availed through MOU's to assist the college by overseeing the buildings, telephone connections and the function of the elevator on call and periodical visits.

Maintenance Committee: The Institution has a committee to monitor the needs and necessities of Physical Infrastructure, repair and renovation works to be undertaken. There is a procedure to accomplish the tasks related to maintenance. Construction, Maintenance of the Building , electrical works, UPS, Equipment, Computers along with other necessary gadgets and furniture.

Procedure: Head of the departments furnish the details of required physical maintenance to the coordinator for further action. The coordinator of maintenance committee is in charge of collecting the details of the repair works to be undertaken in the class rooms, laboratories and in the campus. Maintenance Register is placed to be monitored and necessary action to be taken.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	npsgcwctr.edu.in/admin/page-edit.php?id=82&msg=success

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****420**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****420**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	www.npsgcwctr.edu.in/index.php
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

D. Any 1 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

45

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

100

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the beginning of every academic year, the Principal of the College constitutes various committees such as Academic, Administrative, IQAC and Extension Committees for smooth and effective conduct of curricular, co-curricular and extracurricular activities. The College constitute student's Union Council separately with the help of mentors; the Principal nominates the Class Representatives (CR) for each class. The college conducts the CRs meetings along with the senior faculty members whenever required during the academic year. The academic and administrative strategies are discussed with them and all the information will be communicated to them so that they will communicate in turn to the students. In the CRs meetings, they are given opportunity to discuss

Openly the pros and cons of conducting curricular, co-curricular and extra-curricular activities in the college. The students are given ample opportunity to offer valuable suggestions for maintenance of the minimum facilities in the college and are considered immediately. The major activities such as celebration of fresher's day, Saraswathi Pooja, college annual day, conduct of cultural activities, games and sports will be organized only after taking the opinion of the CRs in the meeting. All these activities are organized and conducted in a perfect and successful manner by involving the students in designing, planning and implementing of all the programmes.

Various Academic, Administrative, IQAC and Extension Committees

That have student representatives are as follows:

I. Academic Committees:

Admission Committee (OAMDC)

Academic Committee

Time Table Committee

Library Committee

Discipline Committee

Research Committee

Student Study Project Committee

IQAC Committee

II. Administrative Committees

Special Fee and Restructured Courses Fee Committee

Building Maintenance /Furniture Committee

Scholarship Committee

SC , ST Students Welfare Committee

III. IQAC Committees:

IQAC Committee

UGC Committee

IV. Extension Committees

NSS Committee

JKC Committee

Students Union Committee

Grievance Redressal Committee

Literary & Cultural Committee

Career Guidance Committee

Women Empowerment Committee

Games and Sports Committee

Anti-Ragging Committee

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=administration&slug=college-committee
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

150

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Smt.NPS Govt.Degree College for Women, Chittoor has alumni association which is a registered body actively functioning for the overall development of the institution so far the college did not received any financial help from the alumni but their valuable suggestions are highly appreciable and useful. As a stake holder they participate in the meetings meant for the curricular discussions and infrastructural developments. The alumni who are working in a Government and non Government sectors are helping the college and the students for the last few years in a various manners. It has been noticed that, the alumni who are working in the RTC department has been helping our students during the process of getting the bus passes. The alumni who has been working in the SC and BC welfare offices

are helping our students during the process of scholarship and refurbishment similarly the alumni working as a hostel warden in the Government women hostel present adjacent to our college has been helping our students in securing seats in the hostel. The alumni who has been working in the police Department are helping our students and college conducts awareness programmes and given protection to the hostels. The other alumni who attend the various workshops and seminars share their experiences to motivate our students. Five Members of our Alumni has been working as Guest Lecturers in our institution. One of our Alumni Members served as a Quality Analyst in FOODS and INNS Ltd. At Gollamadugu Village, MRO Office Chittoor, Apollo Medicals Aragonda, Sri City Mobile Company, Sathyavedu, Apollo Pharmacy Bangalore, Amara Raja Batteries, Petamitta , Registrar Office, Chittoor , Dextos Mobile Company , Renigunta Chittoor District, Tirupati Head Post Office, SBI Bangalore , RL Structure Bangalore , Sachivalayam Data Entry Operators , Amazon Coding Centre, Bangalore, Private Employees in and around Chittoor

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=alumni&slug=about-alumni
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective and in tune with the vision and mission of the institution.

Vision:

The vision of the college is to produce educated, intellectually - enlightened, scientifically - advanced, technologically - equipped and functionally - disciplined citizens capable of carrying out the most vital, practical and intellectual tasks of the society with courage, confidence, self - reliance and self - actualization."

Mission:

" Smt. N.P.S. Government College for Women, Chittoor strives to " to produce an academic pool of patriotic, secular, Knowledgeable, Competent, skilled, technical and resourceful women graduates and postgraduates in Science, Commerce, Business and Humanities streams by inculcating in them the qualities of self - learning, self- reliance. Self - dependence with a view to empower them with all virtues and enlist their participation in national development."

The college is headed by the principal and is involved in coordinating the functions of the college to its logical end. Various committees comprising members of teaching and non-teaching faculty are involved in curricular and co-curricular affairs and administrative functions of the institution. The heads of the departments monitor the routine functions at the departmental level. The decision taken by them are given due cognizance by the Principal. The leadership qualities and decision making ability are nurtured in heads of Departments. The Institute has adopted a number of new initiatives and practices through imaginative leadership and effective governance. Such initiatives have impacted the strategies adopted by the Institute in furtherance of its vision targeting at financial management, resource mobilization, effective utilization of human resources and overall efficiency enhancement. Values fostered in the functioning of the Institute contributing to national development. In recent times, the institution has specially upgraded itself to take up the challenge of online teaching and e-learning is being effectively carried out with the help of imparts a virtual platform dedicated to meeting the needs of complete knowledge sharing.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=about&slug=vision-mission-corevalues
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College administration is so structured as to delegate authority and operational freedom to various functionaries in academic, administrative and financial matters. The Higher education department gives sufficient freedom to the principal, who is the academic head of the institution to function in order to fulfil the vision and mission of the institution. Decentralization and participative management project the two main strengths of the institution. At the college level, the managerial decisions on all developmental activities of the institution as a whole are taken through deliberations of top level committees such as the CPDC / Staff Council and IQAC, which includes all the stakeholders' teachers, students, parents and Alumni apart from the elected representatives of teachers. Academic responsibilities are fairly divided among Staff council, IQAC, Academic cell, Finance committee, Admission committee, RUSA committee, Research committee and Examination committee for successful execution of tasks by reducing the burden of work on individuals and distributing responsibilities. The entire faculty involve in committees and the list of committees is displayed at the beginning of the year on the staff notice-board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff council meetings. Various issues are taken up for discussion before arriving at a final decision. Academic committee monitoring academics and related activities, Examination committee look after examination related activities, Internal Quality Assurance Cell (IQAC) take initiatives for institutionalization of quality, data maintenance, submission of AQAR, Internal audit and prepare for accreditation. The Staff council, IQAC and Academic cell take decisions on day-to-day issues and procedures to be followed at the college level.

At departmental level, The Heads of Departments monitor the functioning of the various departments. The participative

decision making ensures total participation of all the people concerned Purchase committee, Special fee committee play proactive role in overall academic and administrative activities. Indent from departments, suggest guidelines for development of infrastructure approve recommendations to procure Special fee committee appropriate utilization of special fees.

In addition Women Empowerment Cell (WEC) and Internal Complaints Committee (ICC) address to women related issues and conduct awareness programmes. JKC and career guidance cell, train students in employable and other life skills and also conduct drives to provide opportunities for placements

Office administration of the College is headed by the Senior Assistant, Junior Assistant and other Class IV Staff. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. The Administration is always open to discussion with the teaching and nonteaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.

The participative management contributes to the emergence of leadership besides fostering an element of creativity and collective functioning.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=administration&slug=college-committee
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are;

1. Quality enhancement and improved teaching-learning environment
2. Enhancement of student support systems.
3. Improved student admissions success rate.

4. To facilitate and upgrade innovative teaching learning process through ICT
5. To make the teacher to be more of a facilitator and mentor than just a full time tutor.
6. Life skills will be an integral part in curriculum delivery.
7. To emphasize on multi-dimensional assessment and evaluation process to enable the student learning outcomes match with their employers expectations
8. To organise conferences/workshops at the regional, national and international levels
9. To upgrade the infrastructure facilities through various funding agencies such as State government, and RUSA.

The overall development of the college depends upon the funds provided by the Government.

The perspective plan has been implemented to a large extent as delineated below

Admission of Students:

The College has a dynamic admissions committee which takes care of admission procedure. The admissions committee draft many college visiting committees with the faculty members to visit and collects the data of Intermediate students of the local and nearby colleges to provide proper guidance to students on online admission process through OAMDC. The college admissions were improved about 100%.

Industry Interaction / Collaboration:

• The college has an active placement cell which acts as an interface between college and Industries. • Departments encouraged to make their courses of study relevant to industry. • Guest lectures and industrial visits are arranged every academic year. • College has established MOUs with different industries. Industrial visits are organized within and outside Chittoor to enable students to observe various techniques/processes to take up some study projects and upgrade knowledge.

Human Resource Management:

At the end of each academic year, department heads, Principal assess the need for guest faculty appointment. New appointments

are made in keeping with university and government criteria. Proper mechanism of followed meticulously. All schemes of staff welfare are followed as per the standard code book, regulations, According to Government norms. • Staff and students motivated to participate in various workshops and seminars. • Faculty takes feedback from students periodically. A performance appraisal system for teach non-teaching faculty is in place.

Library, ICT and Physical Infrastructure / Instrumentation

The college regularly upgrades its amenities and infrastructure to meet changing needs. The key change this year are highlighted below: 1) Library users can make use of library resources and services, adequately to their satisfaction. The college library has Textbooks, journals magazines, Newspapers and Reference books. our college has a digital library with 20 computers and internet facilities to students.

•. 2) ICT facility and other learning resources are adequately available in the institution for academic and administrative purpose. • All Departments are provided with desktop, internet connection. 3 Digital class rooms are provided with LCD projector, WiFi facility and 1 virtual class rooms are have Room with WiFi Audio Visual facilities. The college has been quick to adopt to online teaching during the pandemic and subsequent lockdown. APCCE, Vijayawada has conducted Online training for teachers and the faculty members gave awareness on online teaching learning and evaluation tools and methods to the students. Selected trainee teachers of various subjects have prepared video lessons and e content and placed in AP LMS portal which are accessible to all the students throughout the state. Faculty of our institution have prepared question banks as per the AP CCE Guidelines and are available at CCE Portal.

•Physical infrastructure and Instrumentation are properly maintained. We have a very big auditorium for Sharing of facilities for interdisciplinary and multidisciplinary programs. Rennovation of Auditorium was taken up with RUSA funds, Paintings to the college buildings, doors and windows.

Placements and trainings:

The Institute have set their priorities in employment generation for the students. The JKC cell, Career and placement cell comprising of senior and experienced coordinators to

monitor the placement activities and training in Aptitude, Verbal & Soft Skills as a result during the academic year 2020-21 number of students have received job offers from campus recruitment.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	www.npsgcwctr.edu.in/userfiles/6_21.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the institutional level, the Principal is the academic and administrative head. The decisions regarding the administrative and academic affairs of the college are taken by the CPDC or the Staff Council after thorough deliberations. The academic decisions at this level are taken duly considering IQAC's recommendations. Principal, being the Chairman of CPDC and other committees presides over the meetings and plays a vital role in decision making process.

The Principal guides the process of implementation through the academic and administrative units of Admission Committee, Academic Committee, Examination committee, NSS Committee, Library Committee, Time-table Committee, Grievance Redressal Cell, Anti-Ragging Committee, Research Committee etc. by involving both academic and non-academic staff etc.

CCE (Commissioner of Collegiate Education):

It is an administrative controlling head of both Government and Aided Degree Colleges in the state. It imparts higher education through degree and post graduate colleges in the state. It releases grants to government colleges for developmental activities and grant-in-aid to private aided colleges in the state. It inspects and audits both regional offices and degree colleges in the state. It motivates and prepares government colleges for NAAC assessment and accreditation. It produces and telecasts quality lessons through MANA TV Channel of Government of Andhra Pradesh and through virtual and digital class rooms. It controls and coordinates JKC (Jawahar Knowledge Centre)

activities.

RJDCE (Regional Joint Director of Higher Education):

RJDCE is the head of the regional office inspects degree colleges, conducts enquiries in both government and aided colleges. This office is under the control of CCE and deals with the matters delegated by the CCE. It is the appointing authority for the posts from senior assistant and below the rank in degree colleges.

Service rules, procedures, recruitment, promotional policies:

The college administration is governed by the service rules and procedures of Government of Andhra Pradesh through Department of Higher Education. The Department of Higher Education has two wings viz., Andhra Pradesh State Council of Higher Education (APSCHE), Commissioner of Collegiate Education (CCE). Any amendments and procedural changes in administration will be communicated by these bodies from time to time and will be followed by the institution scrupulously.

Recruitment by selection is done by Andhra Pradesh Public Service Commission (APPSC) and accordingly CCE/RJDCE issues appointment proceedings. Promotions and Career Advancement Schemes (CAS) will be taken up by the CCE following rules and regulations meant for the purpose. Clarifications regarding rule position and procedures are obtained from CCE from time to time.

Sri Venkateswara University, Tirupati:

All degree colleges in Chittoor district of Andhra Pradesh are affiliated to Sri Venkateswara University, Tirupati. It constitutes rules and regulations for affiliated degree and PG colleges. It frames academic schedules, syllabus as per CBCS pattern to maintain quality and smooth functioning of the courses. It conducts semester exams and publishes results as per schedule.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=administration&slug=organization-structure
Link to Organogram of the Institution webpage	www.npsgcwctr.edu.in/page.php?menu=administration&slug=organization-structure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is operating both statutory and non-statutory welfare measures/schemes for both teaching and non-teaching staff as mentioned below.

- General Provident Fund, Group Insurance Scheme, Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme.
- Medical reimbursement facility, Employees Health Scheme.
- Festival advance, Vehicle loan, Educational loan, Housing loan, GPF loan.
- Medical leave, Study leave, Maternity and Paternity leave.
- Faculty Development Program. Facilitating staff to participate in Orientation Programmes, Refresher Courses,

and Short Term Courses etc as and when they need.

- Earned Leave encashment, Gratuity, Ex-gratia (for non-teaching staff).
- Leave travel concession.
- On-duty facility for attending conferences/seminars/workshops.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=infrastucture&slug=other-facilities
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The 'Performance Based Appraisal System' (PBAS)' of the staff is based on UGC regulations on minimum qualifications for appointment of teachers and other Academic Staff in

Universities and Colleges and measures for the maintenance of standards in higher education, 2010. The detailed guidelines encompass the following areas.

1. Contribution to teaching, learning and evaluation - seminars, assignments, practicals, examination duties, formative and summative evaluation tools etc.
2. Contribution to co-curricular and extension activities - field-based studies, NSS activities, cultural activities and other works related to social reconstruction and national development.

Research, publications, books and other academic contributions and awards received.

As per the latest guidelines provided by the UGC and the Government of Andhra Pradesh, the performance appraisal of the staff is carried out annually under the auspices of the Internal Quality Assurance Cell headed by the principal. The Annual Self Appraisal Report (ASAR) teaching staff, obtained will be submitted to the CCE and the scores are subsequently published in the CCE website.

In addition, the performance of teachers is appraised through annual confidential reports from the Principal. Further, the Academic Audit Team of the CCE, AP, visits the colleges annually and analyses the performance of teachers and submits comprehensive reports to the Principal of the institution for further necessary action.

Though there is no formal mechanism for Performance Appraisal System for non-teaching staff, their overall performance is evaluated by the principal and confidential reports are submitted to RJDCE.

The Performance Appraisal Reports based on the above parameters are being considered for weightage for career advancement scheme (CAS) and general transfers of the teaching faculty.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/userfiles/ASAR%20-%20Lecturers%202020-21%20(1).pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Principal is vested with financial powers. He/she is the chief custodian of all resources of the college including finances and works out plans for utilization of college funds in consultation with the Staff Council and CPDC.

The institutional accounts are audited by two mechanisms internal and external.

Internal Audit: The UGC accounts are regularly audited by the local auditors at institutional level while the internal audit is done by the official team of the Regional Joint Director of Collegiate Education, Kadapa Region, Kadapa.

External Audit: The external audit is done by the officials of the Accountant General, Government of Andhra Pradesh.

Following are the source documents that are reviewed during audits:

Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register, GPF advance register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, pension register, reconciliation register etc.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=administration&slug=college-committee
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

324200

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of institutional funding are from UGC, Government of Andhra Pradesh through the Commissionerate of Collegiate Education, Rashtriya UchatarSiksha Abhiyan (RUSA), Special fee and CPDC.

The institution sends proposals to the University Grants Commission (UGC) for additional grants under various schemes, RUSA for the development of infrastructure and equipment. After receiving the grants, principal being the disbursing officer meticulously follows established procedures involving Finance Committee, the Purchase Committee, RUSA Committee and the College Office before it is finally disbursed to the concerned person or the respective department(s).

The institution utilizes its resources for construction and up-grading infrastructure depending upon the academic requirements. The college incurs expenditure on addition and up-gradation of capital assets like computers, ICT enabled teaching aids, laboratory equipment and apparatus, as such other assets. The balance sheet of the college gives idea about the expenditure incurred on purchases. Office obtains "Utilization Certificates" for the expenses incurred.

In order to ensure transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly and the same are submitted for verification to the teams from RJDCE and Auditor general of A.P during their visit for inspection to the college.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=iqac&slug=institutional-annual-plans
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has established Internal Quality Assurance Cell (IQAC) in July, 2006. Initially, a committee was constituted with coordinator and 12 members.

With regards to quality assurance, the institution is committed to provide consistently quality higher education and student support services through appropriate teaching- learning strategies, evaluation and student-centred activities.

E-Governance

By implementation of e-governance, the college improves the delivery of services to students, faculty by providing services like enrollments, examinations result, feedback, requests for documents and certificates, issuing admit cards etc. The system provides timely alert to colleges through sms/e-mail. E-governance in education provides new ways of communicating to the students, imparting education and organizing and delivering information and services.

IQAC successfully implements the learner centred approach in the institution through ICT. The requirement of students is fulfilled by enabling them to learn round the clock through ICT. As such, it is resulted in drastic improvement in the quality of higher education by the strenuous efforts of IQAC.

E-governance provides access to information to empower students, enable their participation in institution and enhance student economic and social opportunities. Through the E-Governance, the Government services will be made available to the stakeholders in a convenient, effective educational administration.

*** General Administration**

*** Administration of Student data**

*** Pay roll and financial accounting**

*** Providing greater access to institutional information**

*** Promoting stake holders involvement by interacting with officials.**

*** Making the administration more accountable and this reducing the opportunities for corruption.**

*** Developing the opportunities especially benefitting the rural socio-economic backward student communities.**

*** Further, IQAC strives to achieve the benefits in the educational sector by improving efficiency, increasing transparency and accountability of administrative activities, faster access to services and reducing costs for administrative services.**

Institutional Calendar

At the beginning of each academic year, IQAC frames institutional calendar duly incorporating the institutional plan with curricular, co-curricular and extra-curricular activities. It is communicated among all the staff and students. Accordingly, the in-charges of the departments in coordination with their faculty prepare departmental action plan, annual curricular plans and implement scrupulously. The implementation is reviewed through staff council meetings, departmental meetings, circulars and even through informal interactions by IQAC. Any lapses are addressed immediately. Apart from this, any quality assured initiatives conducted by any department/committee/cell of the institution is monitored, mentored and implemented through participative management and internal coordination by IQAC. All these strategies and processes help in taking the institution to higher level.

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=iqac&lug=about-iqac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institutional reviews on teaching-learning process, structures & methodologies of operations and learning outcomes at frequent intervals through IQAC are

- Review by the internal academic audit team.
- Departmental reviews involving students and teachers.
- CPDC, IQAC and Staff Council meetings.
- District level monitoring through District Resource Centre (DRC).
- CCE's review through live video conferences and teleconferences.
- Peer review by the academic advisors of CCE, A.P during academic audit.
- Assessment of Annual Performance Indicators (API) of individual teachers, by CCE, A.P.

Though, the teachers are conferred autonomy with regard to teaching-learning process, their strategies are positively guided by the control mechanisms at various levels, which have reinforcing effect on curriculum transaction.

The IQAC has designed the pattern of review system and assessment of learning out comes which is followed by the institution. It consists of two levels i.e. review at department level and at institutional level. The Institution reviews its teaching learning process through the following:

Monitoring of classes:

The Principal monitors the timely conduct of classes and the adherence to the academic calendar and the almanac. Feedback from Students, Teachers and Parents: The feedback has been collected through structured questionnaire using a rating scale from the students and parents about teaching-learning-

evaluation

process and about development of the college and analyzed to find out the gaps. This is considered to be the one of the best methods for reviewing the teaching-learning process and to plug the loopholes Evaluation of Attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Outcomes (COs): A method for evaluating the attainment of POs, PSOs and COs has been designed and implemented. The method ensures the evaluation of the COs visà- vis the PSOs at the faculty level, evaluation of PSOs at the Head of the Department's level and the POs at the Principal level. These help in assessment of the effectiveness of teaching -learning process.

Reports on Teaching Methodologies:

With a view to monitor the quality of teaching- learning process, the IQAC conducted reviews on teaching methodologies implemented by the faculty periodically. The analysis of the reports help in assessing the types of teaching- learning methods, ICT methods and experiential learning etc employed by the teachers, their relevance and effectiveness vis-a vis the learning objectives and outcomes.

Review of Examination Results:

The review of the examination results helps in assessment of the Departments and faculty members of concerned subjects. This enables to ascertain whether course outcomes are achieved or not and steps can be initiated in the form of remedial coaching to the slow learners.

Internal Academic Audit:

File Description	Documents
Paste link for additional information	www.npsgcwctr.edu.in/page.php?menu=iqac&slug=about-iqac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	npsgcwctr.edu.in/admin/page-edit.php?id=83
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Smt NPS Government college has been successfully playing a pivotal role towards gender equity and sensitization of girl students towards gender issues and safety by constituting various committees with senior female faculty/staff members viz Women Redressal Cell, Anti-Ragging Committee, and Internal Complaint Committee (ICC), as per rules and regulations of Statutory Authorities, WOMEN EMPOWERMENT CELL established in the college aims at the empowerment of girl students in all the social, economic, and political, legal aspects in a way providing equality of rights to women. Events relating to gender equity promotion are carried out throughout the year in the campus.

The WEM cell ensures gender equity by conducting seminars, debates, group discussions for girls on a single platform, awareness programme on women's empowerment and gender sensitivity, cybercrime and self-defence, violence against women, legal awareness, women's rights, women safety apps etc.

The institute promotes gender sensitivity through various specific facilities for women in terms of safe, secure and healthy atmosphere in the campus.

Safety and security

Women students of both UG and PG Courses were given hostel accommodation in the college hostel which is attached to the college. The Hostel can accommodate 250 students. During visiting hours parents/relatives of the hostel students are allowed to the reception of the hostels after permission from the Hostel warden. To record the entry and exit of the visitors a register is maintained at the entry of reception.24/7 security of the hostel is provided by day and night-watchmen's.

High walls around hostel

As the hostel is situated in the heart of the town hence more care was taken in order to stop the entry of intruders into the hostel hence High walls raised around with embedded glasses at the top of the compound wall, considering safety and security

DISA APP

As many of the students daily come to the college from very remote areas any if in emergency arises the students can directly have assesbility with the police department by DISHA APP.the police officers of the DISTRICT conducted an awareness programme on DISHA APP, which was initiated by Government of AP. All the students installed the DISA app in their mobiles.The institute has made it mandatory to install the app by all the students.

Counselling

The institution counselling committee prioritized the specific needs of girls by focussing on challenges related to Academic, health and hygiene, sexual harassment, domestic violence faced by girl students. An excellent mentor mentee system is functioning in the college where, the faculty members give counselling to the students. The students are divided into groups and each group is allotted to each faculty who will be its Counsellor. The faculty members meet the students at regular intervals and guide them. Students facing any emotional or personal problem can approach the counsellor/mentor and seek help. For personal hygiene awareness, medical lady doctors,

gynaecologist and other health experts are often invited to interact with students in assembly, where only female faculty members remain present.

Student grievances redressal cell

Student grievances redressal cell addresses the student's grievances related to academic and non-academic matters, such as assessment, victimization, and harassment by colleague students or teachers.

Internal complaints committee

Internal complaints committee provides suggestion or complaint box in the college. Students can drop their problem letters into the box. The complaints will be looked forward and resolved by the members of the internal committee.

Anti-ragging cell

The Anti-ragging committee has been formed in the college to prevent undisciplined activities of students in the campus. At the beginning of the academic year, discipline committee is formed under the Students' Council to ensure friendly and conducive environment to the new entrants. There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students.

Common Room

The college has 2 common rooms where first aid facility is provided at hand. The college provides basic medical aid, necessary for girl students. The common room has attached washroom facilities. It is a spacious room and comprises of a cot and bed for the girls to take rest. First aid box and visiting doctor's number are displayed in the room for emergency.

File Description	Documents
Annual gender sensitization action plan	<u>on Plan 2020 - 2021 Action Plan Sl. No. Action Responsibility / Action By Time line</u> <u>1. Induction Programme for faculty members and students Principal / HoD's Continuous process</u> <u>2. Regular meetings of anti- ragging/women welfare and grievances redressal committees for monitoring the gender equality in the Institution Coordinators of the committee Minimum two Meetings per Semester</u> <u>3. Organize seminars and workshops and conference for students on gender equity as suggested by AICTE and UGC Coordinators of Woman Empowerment/grievances Redressalcel</u> <u>June 4. Organize training about gender equality, preventing all forms of violence (against children, women, and domestic violence) for the stakeholders in the institution Coordinator</u> <u>July 5. Organizing awareness program on General Facilities especially created for women employees and Girl students Coordinator</u> <u>August 6. The development and implementation of all institutional policies and awareness amongst all faculty (programs and strategies) including gender equality. Principal</u> <u>September 7. Celebrate the International Women's Day - the 8th of March Women Empowerment Cell</u> <u>March 8. Increasing the knowledge about the human rights of women and gender equality Women Empowerment Cell</u> <u>January 9. Providing the cultural/sports competitions on gender basis during annual sports meet/Arts fest Women Empowerment Cell</u> <u>February 10. Provide maternity leave for women staff members Women Empowerment Cell ----</u> <u>11. Encouraging girl students applying for scholarship schemes and funds especially for women provide through various Central schemes. Women Empowerment Cell --- WOMEN</u>

	<u>EMPOWERMENT CELL 2020-21 Activities</u> <u>Sl.NO</u> <u>DATE</u> <u>NAME OF THE ACTIVITY</u> <u>DESCRIPTION OF THE ACTIVITY</u> <u>NO.OF PARTICIPANTS</u> <u>PHOTOGRAPH</u> 1. January Student Induction Programme Every year student induction programme conducted to the students to give orientation about college, facilities, curriculum other activities, participation in WEC, NSS, programmes 100 2. August 2020 Counselling on covid By women empowerment cell coordinator . 100 3. January 3 2021 Celebration Of Savithribhai pule jayanti Women teachers day celebrations-honouring of women principals As part of this programme, women students encouraged towards empowerment 80 4. March 2021 Women's day celebration & competitions Women's day is celebrated in collaboration with JVV 30 5. March Competitions on disha programme Disha police station conducted various competitions on disha 10
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms</u> <u>Safety and security Women students of both UG and PG Courses were given hostel accommodation in the college hostel which is attached to the college. The Hostel can accommodate 250 students. During visiting hours parents/relatives of the hostel students are allowed to the reception of the hostels after permission from the Hostel warden. To record the entry and exit of the visitors a register is maintained at the entry of reception.24/7 security of the hostel is provided by day and night watchmen's. High walls around hostel As the hostel is situated in the heart of the town hence more care was taken in order to stop the entry of intruders into the hostel hence High walls raised around with embedded glasses</u>

at the top of the compound wall, considering safety and security DISA APP
As many of the students daily come to the college from very remote areas any if in
emergency arises the students can directly have assesbility with the police
department by DISHA APP. the police officers of the DISTRICT conducted an
awareness programme on DISHA APP, which was initiated by Government of AP. All
the students installed the DISA app in their mobiles. The institute has made it
mandatory to install the app by all the students. Counselling The institution
counselling committee prioritized the specific needs of girls by focussing on
challenges related to Academic, health and hygiene, sexual harassmt, domestic
violence faced by girl students. An excellent mentor mentee system is
functioning in the college where, the faculty members give counselling to the
students. The students are divided into groups and each group is allotted to each
faculty who will be its Counsellor. The faculty members meet the students at
regular intervals and guide them. Students facing any emotional or personal
problem can approach the counsellor/mentor and seek help. For
personal hygiene awareness, medical lady doctors, gynaecologist and other health
experts are often invited to interact with students in assembly, where only
female faculty members remain present. Student grievances redressal cell Student
grievances redressal cell addresses the student's grievances related to academic
and non-academic matters, such as assessment, victimization, and harassment
by colleague students or teachers. Internal complaints committee Internal
complaints committee provides suggestion or complaint box in the college. Students
can drop their problem letters into the box. The complaints will be looked

forward and resolved by the members of the internal committee. Anti-ragging cell
The Anti-ragging committee has been formed in the college to prevent undisciplined activities of students in the campus. At the beginning of the academic year, discipline committee is formed under the Students' Council to ensure friendly and conducive environment to the new entrants. There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students. Common Room The college has 2common rooms where first aid facility is provided at hand. The college provides basic medical aid, necessary for girl students. The common room has attached washroom facilities. It is a spacious room and comprises of a cot and bed for the girls to take rest .First aid box and visiting doctor's number are displayed in the room for emergency.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management is an essential service in any society regardless of origin, content, or hazard potential, solid waste must be managed systematically to ensure environmental best practices. The college facilitates several methods for the management of**

degradable and non-degradable waste.

- Both at the college level and the department level. Different dustbins (brown, red, blue/green) were set up for solid and wet waste disposal.
- "GO PAPERLESS" initiative is taken for communication with staff members and parents through mails and what's app.
- Sanitary napkins are disposed of by an incinerator in the Girls' Wash Room, and no other biomedical waste is generated.
- The liquid wastes are mainly drained to improve the ground level of water. Waste water from departments and RO plant is used for gardening. Hazardous waste chemicals from the waste waters of department of Chemistry, Zoology, and Microbiology are segregated in different containers and disposed off collectively at the central place.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	/www.npsgcwctr.edu.in/page.php?menu=administration&slug=code-conduct
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts	C. Any 2 of the above

Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is pro-actively taking efforts in providing an inclusive environment. The institute organise various cultural programmes to promote better education economic upliftment of the needy and set communal harmony. The various department of the institute conducts seminars, workshops and outreach programmes to promote communal harmony and tolerance, Students from various regional and cultural backgrounds participated in various cultural programmes and performed their talents. The Cultural Committee of the institution mainly function on the promotion of cultural harmony. The institution caters to students belonging to diverse social, cultural, economic, religious background. Weekly twice prayer will be conducted during which students will be enlighten about day to day significant events and college related information. The class representatives of every group will read the quotations from religious scriptures Bible, Bhagvathgita and Quran at Prayer time to imbibe the sovereignty and harmony among the students. The institution observes many important cultural related events such as celebration of Telugu basha dinosthavam, Saraswathi puja. Telugu basha dinosthavam is observed with Multi traditional costume that represents the cultural diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has been committed to educating our students as constitutional aware citizens sensitised through their fundamental rights and duties. Various programs and activities are organised both by departments as well as committees.

Thought for the day: To refresh the mind with uplifting thoughts a daily input of new ideas and wisdom are written by the students on the display board and the same is discussed in the prayer.

Human values: Morals and values are the base of Human values. Values which bring harmony, empathy and sensibility to make a person good human being to inculcate the values Students are encouraged by great extent to express the social values within their personality. Human values and ethics has been included in the curriculum .some of the topics are arranged by guest lecturers.

Human rights day: As a part of celebrations of the international Human rights day the college conducted an awareness programme on Human rights by emphasising the equality of rights for all citizens.

VOTERS DAY

Our institution celebrates voters day on 25 January to highlight the importance of voting and every vote. The speeches delivered by the faculty members on the voters day encourages the youth to participate in the electoral process and also focuses that the Right to vote is the basic right.

Pottisreeramulujayanthi: Potti Sreeramulu was an Indian freedom fighter and revolutionary. Sreeramulu is revered as Amarajeevi

in the Andhra region for his self-sacrifice for the Andhra cause. The staff and students paid tribute to Pottisreeramulu on his birth anniversary.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is a multicultural and diverse country, and the National festivals in India are celebrated as a whole country. National Festivals are the pride of every country. Our college

celebrates National Festivals with patriotism and great zeal.

In our college on National festivals, we commemorate the milestones of India's history. On national festivals in our college the students and staff reminiscence the sacrifices of our freedom fighters and great leaders during India's struggle for Freedom.

REPUBLIC DAY

Every year on January 26 our college celebrates Republic day with staff students and parents. Republic Day is celebrating d, on 26th January to commemorate the adoption of the constitution. Republic day celebrations take place withpatriotic fervour.On this day the students and staff of our college remember how the great sons of the motherland have fought to attain freedom and make India a sovereign state. The school choir sings patriotic songs. Thenthe National Flagis hoisted by the Chief Guest and the Principal, staff and students join together in the singing ofthe National Anthem, Jana GanaMana and VandeMataram. The National Pledge which is an oath of allegiance to the Republic of India is recited by one and all to mark the occasion.

WOMEN TEACHERS DAY

Women's teacher day was celebrated in a grand manner remembering the Savitribhai Phule as the first women teacher. The Principal briefed the students on biography of Savitribha Phule with main life incidents; struggles faced to become a first lady teacher.The women faculty of Institution shared their own experiences to become a teacher.

INTERNATIONAL WOMENS DAY: INTERNATIONAL WOMENS DAY was celebrated on March 8th by inviting Mrs Ratna Reddy, Rathna Biotech, Palamaner as a speaker to address the women students. In her speech she explained her own experiences in establishing the BIOTECH Company .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice

HUMANITY WITH SELF MADE MASK AND HYGIENE WITH HAND SANITISER

2. Objectives of the Practice

To motivate the students to prepare masks with clothes

To create awareness about the spread of COVID 19 among the villagers of Ootacheruvu

To involve students on social activities by distributing masks and sanitizers

3. The Context

The NSS, YRC, RRC encourages and motivates the students of the college to involve in social activities to create awareness about the spread of COVID 19 among the people. In this connection he coordinators of NSS, RRC, YRC organised a session to teach the students to prepare masks with unused clean clothes at home.

4. The Practice

Due to the must utilisation of mask during the pandemic situation, the students of the college were taught to prepare masks with easily available clothe at home. Accordingly all the students prepared masks and these masks were collected in the college to distribute to the villagers of Ootacheruvu. In the context of wide spread of COVID 19, the NSS team along with RRC

and YRC conducted an awareness programme in the adopted village ootacheruvu on the spread of COVID 19 and Preventive measures to be followed. In this connection the NSS voluntaries distributed sanitizers and masks which were prepared by students at home, to the people of ootacheruvu and enlightened them about the correct usage of masks and sanitizers.

5. Evidence of Success

Students actively participated in the programme and due to the awareness created, the people of the village started utilising the masks and sanitizers in a correct way.

6. Problems Encountered and Resources Required

The college administration met the resources for the purchase of masks and sanitizers. During the programme, initially most of the villagers were hesitant to participate and were unwilling to come out of their houses. Later the active student participation motivated them to participate in the activity.

II Best Practice - II

1. Title of the practice: Learning by doing' and 'earning by learning'

2. Objective of the practice: Learning by doing' and 'earning by learning': is one of the most important pillars of future career development. The students of various streams not only financially support their studies but also gain practical experience which would stand by them in their later career. This helps the students to gain first-hand experience of the corporate world and thereby develop their self-confidence and personality. Accordingly, the students are encouraged to take up training after completing their regular classes or during holidays which would enhance their rating at the time of final placements. Students of our college use green practice for Sustainable waste management to convert organic waste coming from college hostel's kitchen, into compost by using Microorganisms thereby achieving sustainable waste management and its use as organic compost. The organic compost is not only used on campus gardens but is also made to nursery at very subsidized rate.

3. The Context:

Lot of waste is generated from the campus, garden, canteen and hostel kitchen is generally subjected to incineration. Garden waste involves leaves, branches etc. while kitchen waste includes leftover foods and vegetables. Major contextual features for making sustainable waste management successful are to ensure waste is segregated at the source itself. Maintaining physio-chemical parameters such as temperature, pH, electrical conductivity, moisture content and volatile solid samples is quite essential for obtaining nutrient rich compost and requires consistent monitoring.

4. The Practice:

compost pits formed for the purpose of organic manure in the college. The pits are filled with organic waste every day. The pit has capacity of 30-40 kg. The waste is thoroughly mixed with cow dung and microbial consortium. This is to ensure proper mixing and faster decomposition. It also improves the quality of compost. The composting is done on a phased manner.

Once the compost is ready after its due course, the compost is then sealed in bags and containers. Uniqueness of this project lies in the fact that it has a potential for skill development and employment generation besides solid waste utilization in the form of nutrient rich compost. The raw material is easily available and training can be easily imparted. Organic compost requires no energy or electricity input unlike production of synthetic fertilizers which is an energy intensive process. Thus, organic composting result into good plant yields. Adding microbial enriches soil by adding essential plant nutrients like nitrogen, phosphorus and potassium, improve crop yields, and reduce chances of plant diseases.

5. Evidence of Success: We are converting 50-60% of waste into compost using organic composting in more than 1 pit, which has capacity of 10-20 kg. The compost is of good quality. The compost is used in college gardens for enriching the soil. This has eliminated the need for chemical fertilizers for the same. Surplus compost is also marketed as green compost to the nearby nurseries in turn we get subsidized saplings and we use those saplings to honor the guests instead of honoring with plastic wrapped bouquets. We also provide skill training to students of any stream who wish to learn this skill of composting. This enhances their job potential and provides a sustainable source of income to them. Active involvements of students in the training modules enhance their waste management skills and

inculcate green habits in them.

6. Problems encountered and Resources required: No major problems are encountered as such in converting waste from college to Organic compost.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTIVENESS

Smt. N. P. Savithramma Government Degree & P.G. College for Women is the premier higher learning institution catering to the educational needs of Chittoor district in the Government sector. Smt. N. P. Savithramma Government Degree & P.G. College for Women stands unique as it follows reward Management System, i.e. To identify and honour the talented students in all courses offered by the institution with a view to create interest in the subject and to inculcate competitive spirit among students so that they can reach higher levels in their fields of interest.

About 570 women students study in various programs offered by the college. Most of them belong to socially and economically disadvantaged sections of the society. Since most of them are first generation students.

Taking a cue from the Skinner's concept, which lays emphasis reward management for reinforced learning in an educational system, the college instituted 10 Gold Medals and 14 endowment prizes for meritorious outgoing students in each of the 7 UG courses and 2 PG courses in. In addition, the college also instituted proficiency prizes for encouraging competitive spirit among the students of all courses and to retain them in the study.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college tentatively proposes the following Activities to be conducted for the next academic year 2021-22.

- To strictly follow the COVID protocol in conducting the curricular, curricular and extracurricular activities.
- To continue CBCS in respect of all final year UG PG courses, with continuous evaluation system through regular exams and assignments.
- To continue academic activities in collaboration with the District Resource Centre, Chittoor.
- To conduct regular field trips and tours to the students in order to develop practical knowledge.
- To motivate and involve the students to enrol in online courses like SWAYAM, MOOCS.
- To implement Digital tools in teaching and inculcate activity based learning in students.
- To ensure timely submission of AQARs to NAAC.
- To provide subsidized canteen services to college and hostel students.
- To deputestaff to participate in national and international seminars / conferences / workshops.
- To conductacademic audit on behalf of the CCE, A.P., Amravati.
- To prepare the API score ofthe staff. To mobilize funds from UGC and RUSA for college development.
- Observation of prominent Days such as National science day, Math's Day International women's day, Mothers day ,Mother tongue day and world AIDS Day etc in order to enable the students to develop innovative ideasand improve ethical values with respect to the culture, tradition, heritage andknowledge.
- To encourage the Staff to make more number of Collaborations and MOUs with reputed institutions and Industries in and around ChittoorDistrict.